



2018 Budget Revisions

-Reduction & Addition Offers

January 2018



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ORDINANCE NO. 154, 2017
OF THE COUNCIL OF THE CITY OF FORT COLLINS
BEING THE ANNUAL APPROPRIATION ORDINANCE RELATING TO THE ANNUAL
APPROPRIATIONS FOR THE FISCAL YEAR 2018; AMENDING THE BUDGET FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018;
AND FIXING THE MILL LEVY FOR PROPERTY TAXES PAYABLE IN 2018

WHEREAS, on November 15, 2016, the City Council adopted on second reading Ordinance No. 126, 2016, approving the biennial budget for the years beginning on January 1, 2017, and January 1, 2018; and

WHEREAS, the City Manager has submitted to the City Council proposed amendments to the 2018 budget adopted by the City Council in Ordinance No. 126, 2016; and

WHEREAS, Article V, Section 4 of the City Charter requires that, before the last day of November of each fiscal year, the City Council shall appropriate, on a fund basis and by individual project for capital projects and federal or state grant projects, such sums of money as it deems necessary to defray all expenditures of the City during the ensuing fiscal year, based upon the budget as approved by the City Council; and

WHEREAS, Article V, Section 5 of the City Charter provides that the annual appropriation ordinance shall also fix the tax levy in mills upon each dollar of the assessed valuation of all taxable real property within the City, such levy representing the amount of taxes for City purposes necessary to provide for payment during the ensuing fiscal year for all properly authorized expenditures to be incurred by the City, including interest and principal of general obligation bonds; and

WHEREAS, Article V, Section 10 of the City Charter authorizes the City Council, upon the City Manager's recommendation, to transfer by ordinance any unexpended and unencumbered appropriated amount or portion thereof from one fund or capital project to another fund or capital project, provided that the purpose for which the transferred funds are to be expended remains unchanged; the purpose for which the funds were initially appropriated no longer exists; or the proposed transfer is from a fund or capital project in which the amount appropriated exceeds the amount needed to accomplish the purpose specified in the appropriation ordinance, and the transfers in this Ordinance are being made upon the City Manager's recommendation for one or more of these purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council, having reviewed the City Manager's recommended changes to the 2018 Proposed Appropriations section of the Fort Collins 2017 and 2018 Biennial Budget (the "Biennial Budget"), as shown on pages 44 through 47 thereof, a copy of which is on file with the office of the City Clerk, and as shown in the 2018 Budget Revisions also on file with the City Clerk, hereby amends the Biennial Budget to reflect the following changes and adopts said Biennial Budget as amended:

	<u>Existing</u>	<u>Additions</u>	<u>Reductions</u>	<u>As Amended</u>
GENERAL FUND	\$149,315,113	\$1,757,000	(\$2,189,290)	\$148,882,823
<u>ENTERPRISE FUNDS</u>				
Golf	\$3,586,000	\$0	\$0	\$3,586,000
Light & Power				
Operating Total	\$134,224,558	\$0	\$0	\$134,224,558
Capital Projects:				
Art in Public Places	43,124	0	0	43,124
CIS Upgrade/Replacement - L&P	810,840	0	0	810,840
Dist. System Impr. & Replacement	1,810,000	0	0	1,810,000
Distribution Conversions	800,000	0	0	800,000
New Capacity - Circuits	1,287,440	0	0	1,287,440
Operational Technology	90,000	0	0	90,000
Substation Cap Project	590,000	0	0	590,000
System Purchases	15,000	0	0	15,000
Capital Projects Total	<u>5,446,404</u>	<u>0</u>	<u>0</u>	<u>5,446,404</u>
Total Light & Power	<u>\$139,670,962</u>	<u>\$0</u>	<u>\$0</u>	<u>\$139,670,962</u>
Storm Drainage				
Operating Total	\$10,942,334	\$0	\$0	\$10,942,334
Capital Projects:				0
Art in Public Places	57,000	0	0	57,000
2013 Stream Restoration Proj	1,400,000	0	0	1,400,000
Boxelder Authority	350,000	0	0	350,000
CIS Upgrade/Replacement - Stormwater	345,499	0	0	345,499
CMMS - Maintenance Management	160,000	0	0	160,000
Magnolia St. Outfall Phase I	1,200,000	0	0	1,200,000
NECCO Phase 3: Lemay to Redwood	1,700,000	0	0	1,700,000
Remington St. Storm Sewer	800,000	0	0	800,000
Stormwater Basin Improvements	1,500,000	0	0	1,500,000
Capital Projects Total	<u>7,512,499</u>	<u>0</u>	<u>0</u>	<u>7,512,499</u>
Total Storm Drainage	<u>\$18,454,833</u>	<u>\$0</u>	<u>\$0</u>	<u>\$18,454,833</u>
Wastewater				
Operating Total	\$19,016,663	\$0	\$0	\$19,016,663
Capital Projects:				
Art in Public Places	114,650	0	0	114,650
2017 - Dewatering Improvements	2,135,000	0	0	2,135,000
2017 - Sludge Strain Press	800,000	0	0	800,000
CIS Upgrade/Replacement - Wastewater	507,023	0	0	507,023
CMMS - Maintenance Management	160,000	0	0	160,000
Collection System Replacement	350,000	0	0	350,000

Collection System Small Projects	743,000	0	0	743,000
Cured in Place Pipe	450,000	0	0	450,000
DWRF Improvement CIP	4,300,000	0	0	4,300,000
Polution Control Cap Replacement	30,000	0	0	30,000
Water Reclamation Replacement Program	3,100,000	0	0	3,100,000
Capital Projects Total	<u>12,689,673</u>	<u>0</u>	<u>0</u>	<u>12,689,673</u>
Total Wastewater	<u>\$31,706,336</u>	<u>\$0</u>	<u>\$0</u>	<u>\$31,706,336</u>
Water				
Operating Total	\$26,317,387	\$0	\$0	\$26,317,387
Capital Projects:				
Art in Public Places	42,300	0	0	42,300
2017 - Underground Elec Power Supply	650,000	0	0	650,000
2017 - Water Qualtiy Lab Rehab	1,300,000	0	0	1,300,000
CIS Upgrade/Replacement - Water	636,638	0	0	636,638
CMMS - Maintenance Management	160,000	0	0	160,000
Cathodic Protection	2,280,000	0	0	2,280,000
Distribution System Replacement	1,350,000	0	0	1,350,000
Distribution System Repl Small Projects	1,110,000	0	0	1,110,000
Microhydro Power Generator at the Water Treatment Facility	0	434,300	0	434,300
Water Production Replacement Program	1,000,000	0	0	1,000,000
Water Quality Cap Replacement	50,000	0	0	50,000
Watershed Protection	80,000	0	0	80,000
Water Meter Replacement	800,000	0	0	800,000
Capital Projects Total	<u>9,458,938</u>	<u>434,300</u>	<u>0</u>	<u>9,893,238</u>
Total Water	<u>\$35,776,325</u>	<u>\$434,300</u>	<u>\$0</u>	<u>\$36,210,625</u>
TOTAL ENTERPRISE FUNDS	<u>\$229,194,456</u>	<u>\$434,300</u>	<u>\$0</u>	<u>\$229,628,756</u>
<u>INTERNAL SERVICE FUNDS</u>				
Benefits	\$32,403,330	\$0	\$0	\$32,403,330
Data & Communications	10,245,596	0	(41,000)	10,204,596
Equipment	14,077,252	140,000	(50,000)	14,167,252
Self Insurance	4,918,900	129,000	0	5,047,900
Utility Customer Service & Administration	18,031,671	110,000	0	18,141,671
TOTAL INTERNAL SERVICE FUNDS	<u>\$79,676,749</u>	<u>\$379,000</u>	<u>(\$91,000)</u>	<u>\$79,964,749</u>
<u>SPECIAL REVENUE & DEBT SERVICE FUNDS</u>				
Capital Improvement Expansion	\$693,827	\$0	\$0	\$693,827
Capital Leasing Corporation	5,509,829	0	0	5,509,829
Cemeteries	1,065,890	0	(1,171)	1,064,719
Conservation Trust				
Operating Total - Admin & Parks Maint	\$231,149	\$0	\$0	\$231,149
Capital Projects:				
Trail Acquisition/Development	1,069,000	0	0	1,069,000
Capital Projects Total	<u>1,069,000</u>	<u>0</u>	<u>0</u>	<u>1,069,000</u>
Total Conservation Trust	<u>\$1,300,149</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,300,149</u>

Cultural Services & Facilities				
Operating Total	\$4,220,169	0	(23,400)	\$4,196,769
Capital Projects - Art in Public Places	93,381	0	0	93,381
Cultural Plan Update	75,000	0	0	75,000
Total Cultural Services & Facilities	<u>\$4,388,550</u>	<u>\$0</u>	<u>(\$23,400)</u>	<u>\$4,365,150</u>
General Employees' Retirement	\$5,647,750	\$0	\$0	5,647,750
Keep Fort Collins Great				
Operating Total	\$27,724,030	\$0	(\$453,525)	\$27,270,505
Capital Projects:				
City Bridge Program	3,797,641	0	0	3,797,641
FC Bikes Program	250,000	0	0	250,000
Capital Projects Total	<u>4,047,641</u>	<u>0</u>	<u>0</u>	<u>4,047,641</u>
Total Keep Fort Collins Great	<u>\$31,771,671</u>	<u>\$0</u>	<u>(\$453,525)</u>	<u>\$31,318,146</u>
Museum	\$1,061,555	0	(5,000)	\$1,056,555
Natural Areas	12,802,420	104,000	0	12,906,420
Neighborhood Parkland Fund				
Operating Total - Administration	\$612,686	\$0	\$0	\$612,686
Capital Projects:				
Trailhead Park	343,000	0	0	343,000
Neighborhood Park Development	0	1,200,000	0	1,200,000
Capital Projects Total	<u>343,000</u>	<u>1,200,000</u>	<u>0</u>	<u>1,543,000</u>
Total Neighborhood Parkland	<u>\$955,686</u>	<u>\$1,200,000</u>	<u>\$0</u>	<u>\$2,155,686</u>
Parking	\$2,844,048	\$750,000	\$0	\$3,594,048
Perpetual Care	28,211	0	0	28,211
Recreation	7,474,792	0	0	7,474,792
Sales & Use Tax	8,456,128	0	0	8,456,128
Transportation CEF	6,245,891	0	0	6,245,891
Transit Services	20,335,268	81,000	(184,144)	20,232,124
Transportation Services	27,465,921	0	(691,782)	26,774,139
SPECIAL REVENUE & DEBT SERVICE FUNDS	<u>\$138,047,586</u>	<u>\$2,135,000</u>	<u>(\$1,359,022)</u>	<u>\$138,823,564</u>
CAPITAL PROJECTS FUNDS				
Capital Projects Fund				
Operating Total	\$131,000	\$0	\$0	\$131,000
General City Capital Projects:				
Arterial Intersection Imprvmnt - CCIP	400,000	0	0	400,000
Bicycle Infrastructure Im - CCIP	350,000	0	0	350,000
Bus Stop Improvements - CCIP	100,000	0	0	100,000
City Bridge Program	309,075	0	0	309,075
Expansion of Shop	0	1,250,000	0	1,250,000
Gardens Visitor Ctr Expansion - CCIP	2,185,000	0	0	2,185,000
Grandview Mausoleum Section 2	450,000	0	0	450,000
Horsetooth/College Intstn Impv	500,000	0	0	500,000
Nature in the City - CCIP	189,865	0	0	189,865
Pedestrian Sidewalk - ADA - CCIP	1,100,000	0	0	1,100,000
Railroad Crossing Replacment	150,000	0	(150,000)	0

Suniga Impvmts-College/Blondel	1,500,000	0	0	1,500,000
Transfort Bus Replacements - CCIP	500,000	0	0	500,000
Willow Street Improvements - CCIP	765,000	0	0	765,000
Total General City Capital Projects	<u>\$8,498,940</u>	<u>\$1,250,000</u>	<u>(\$150,000)</u>	<u>\$9,598,940</u>
Total Capital Projects Fund	<u>\$8,629,940</u>	<u>\$1,250,000</u>	<u>(\$150,000)</u>	<u>\$9,729,940</u>
Community Capital Improvement Fund				
General City Capital Projects:				
Affordable Housing Fund	250,000	0	0	250,000
Arterial Intersection Imprvmnt - CCIP	400,000	0	0	400,000
Bicycle Infrastructure Im - CCIP	350,000	0	0	350,000
Bus Stop Improvements - CCIP	100,000	0	0	100,000
Gardens Visitor Ctr Expansion - CCIP	2,185,000	0	0	2,185,000
Lincoln Avenue Bridge	36,000	0	0	36,000
Nature in the City - CCIP	200,000	0	0	200,000
Pedestrian Sidewalk - ADA - CCIP	1,100,000	0	0	1,100,000
Poudre River Project	50,000	0	0	50,000
Transfort Bus Replacements - CCIP	500,000	0	0	500,000
Willow Street Improvements - CCIP	765,000	0	0	765,000
Total Community Capital Improvement Fund	<u>\$5,936,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,936,000</u>
TOTAL CAPITAL PROJECTS FUNDS	<u>\$14,565,940</u>	<u>\$1,250,000</u>	<u>(\$150,000)</u>	<u>\$15,665,940</u>
TOTAL CITY FUNDS	<u>\$610,799,844</u>	<u>\$5,955,300</u>	<u>(\$3,789,312)</u>	<u>\$612,965,832</u>

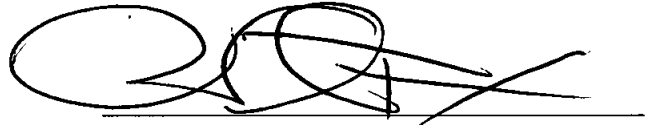
Section 3. That there is hereby appropriated out of the revenues of the City, for the fiscal year beginning January 1, 2018, and ending December 31, 2018, the sum of SIX HUNDRED TWELVE MILLION NINE HUNDRED SIXTY-FIVE THOUSAND EIGHT HUNDRED THIRTY-TWO DOLLARS (\$612,965,832) to be raised by taxation and otherwise, which sum is deemed by the City Council to be necessary to defray all expenditures of the City during said budget year, to be divided and appropriated for the purposes shown in Section 2 above.

Section 4. Mill Levy.

a. That the mill levy rate for the taxation upon each dollar of the assessed valuation of all the taxable real property within the City of Fort Collins shall be 9.797 mills to be imposed on the assessed value of such property as set by state law for property taxes payable in 2018, which levy represents the amount of taxes for City purposes is necessary to provide for payment during the 2018 budget year of all properly authorized expenditures to be incurred by the City, including interest and principal of general obligation bonds.


b. That the City Clerk shall certify this levy of 9.797 mills to the County Assessor and the Board of Commissioners of Larimer County, Colorado, in accordance with the applicable provisions of law, as required by Article V, Section 5 of the City Charter and no later than December 15, 2017.

Introduced, considered favorably on first reading, and ordered published this 7th day of November, A.D. 2017, and to be presented for final passage on the 21st day of November, A.D. 2017.



Mayor

ATTEST:


City Clerk




Passed and adopted on final reading on the 21st day of November, A.D. 2017.



Mayor

ATTEST:


City Clerk



ORDINANCE NO. 138, 2017
OF THE COUNCIL OF THE CITY OF FORT COLLINS
ADOPTING THE 2018 BUDGET AND APPROPRIATING THE FORT
COLLINS SHARE OF THE 2018 FISCAL YEAR OPERATING AND CAPITAL
IMPROVEMENT FUNDS FOR THE NORTHERN COLORADO REGIONAL AIRPORT

WHEREAS, in 1963, the City of Fort Collins and the City of Loveland (the "Cities") agreed to establish a regional general aviation facility and became owners and operators of the Fort Collins-Loveland Municipal Airport, now known as the Northern Colorado Regional Airport (the "Airport"); and

WHEREAS, the Airport is operated as a joint venture between the Cities, with each city retaining a 50% ownership interest, sharing equally in policy-making and management, and each assuming responsibility for 50% of the Airport's capital and operating costs; and

WHEREAS, pursuant to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport dated January 22, 2015, and the First Amendment to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport dated June 7, 2016, now known as the Northern Colorado Regional Airport (collectively the "IGA"), the Airport Manager is responsible for preparing the Airport's annual operating budget and submitting it to the Cities for their approval; and

WHEREAS, under the IGA, the City's share of existing and unanticipated Airport revenue is to be held and disbursed by the City of Loveland as an agent on behalf of the Cities, since the City of Loveland provides finance and accounting services for the Airport; and

WHEREAS, under the IGA, each City's share of the Airport's annual operating budget and the Airport capital improvement plan shall be appropriated by each City and transferred or otherwise paid into the designated account to be used for Airport funding on an annual basis; and

WHEREAS, in accordance with Article V, Section 8(b), of the City Charter, any expense or liability entered into by an agent of the City on behalf of the City, shall not be made unless an appropriation for the same has been made by the City Council; and

WHEREAS, the Airport Manager has submitted for City Council consideration a 2018 Airport operating budget totaling \$1,211,500, of which the City's share is \$605,750; and

WHEREAS, the City Council is in the process of considering the City's 2018 budget and Ordinance No. 154, 2017, which appropriates \$242,500 in City funds to be transferred to the Airport operating fund in accordance with the IGA (the "Fort Collins Contribution"); and

WHEREAS, pursuant to the IGA, the City of Loveland holds on behalf of both Cities the revenues of, and other financial contributions to, the Airport in a fund, which includes unappropriated and unencumbered, reserves (the "Airport Fund"); and

WHEREAS, it is the desire of the City Council to appropriate the City's share of the necessary funds for the Airport's operating costs, totaling \$605,750 for the fiscal year beginning January 1, 2018, and ending December 31, 2018; and

WHEREAS, the Airport Manager also recommends capital expenditures totaling \$365,000 for acquisition of airport equipment; and

WHEREAS, funding for the 2018 capital improvements has been identified as follows:

State Grant	\$30,000
Airport Reserves	<u>335,000</u>
Total	\$365,000; and

WHEREAS, the City's 50% share of the 2018 capital improvement costs, held in the Airport Fund, is \$182,500.

WHEREAS, the Airport Reserves item is an appropriation for use by the Northern Colorado Regional Airport Commission for discretionary Airport projects; and

WHEREAS, the requested use of Reserves in the 2018 Airport Budget meets the required limits set forth in the IGA; and

WHEREAS, this appropriation will not require additional funding from the Cities and is consistent with the IGA for the joint operation of the Airport.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

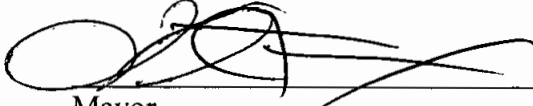
Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby approves and adopts the 2018 Airport operating and capital budget totaling \$1,576,500 (\$1,211,500 for operations and \$365,000 for capital), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. That the City Council hereby appropriates in the Airport Fund SIX HUNDRED FIVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$605,750) to be expended to defray the City's share of the 2018 operating costs of the Fort Collins-Loveland Municipal Airport.

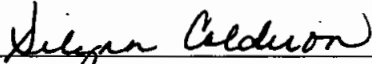
Section 4. That the City Council hereby appropriates in the Airport Fund ONE HUNDRED EIGHTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$182,500) to be used for the City's share of the 2018 capital improvements at the Fort Collins-Loveland Municipal Airport.

Introduced, considered favorably on first reading, and ordered published this 7th day of November, A.D. 2017, and to be presented for final passage on the 21st day of November, A.D. 2017.



Mayor

ATTEST:



City Clerk



Passed and adopted on final reading on the 21st day of November, A.D. 2017.



Mayor

ATTEST:



City Clerk



Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by Northern Colorado Regional Airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the City Manager's Office. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	2016 Actual	2017 Adopted	2017 Revised (July 1st)	2018 Budget	2018 Budget / 2017 Adopted % Change
BEGINNING FUND BALANCE	\$ 517,141	\$ 2,043,905	\$ 2,010,807	\$ 1,506,761	
REVENUES					
CONTRIBUTION - LOVELAND	227,500	260,000	260,000	242,500	-6.7%
CONTRIBUTION - FORT COLLINS	177,500	260,000	260,000	242,500	-6.7%
INTEREST	8,584	15,000	15,000	22,812	52.1%
OTHER	15,961	23,200	23,200	23,500	1.3%
AIRPORT REVENUE	629,444	634,530	634,530	665,800	4.9%
CONTRIBUTION - FAA	565,500	1,000,000	1,000,000	-	-100.0%
CONTRIBUTION - STATE OF CO	420,495	55,556	55,556	46,240	-16.8%
Total Revenues	\$ 2,044,984	\$ 2,248,286	\$ 2,248,286	\$ 1,243,352	-44.7%
Total Resources	\$ 2,562,124	\$ 4,292,191	\$ 4,259,093	\$ 2,750,113	-35.9%
EXPENDITURES BY FUND					
Other Entity					
AIRPORT	\$ 3,538,650	\$ 2,592,332	\$ 2,752,332	\$ 1,576,500	-39.2%
EXPENDITURES BY CATEGORY					
PERSONNEL SERVICES	443,315	577,165	577,165	598,078	3.6%
SUPPLIES	41,753	54,115	54,115	54,700	1.1%
PURCHASED SERVICES	363,855	467,750	611,750	558,722	19.4%
DEPRECIATION	1,502,333	-	-	-	0.0%
CAPITAL	1,187,394	1,493,302	1,509,302	365,000	-75.6%
Total Expenditures	\$ 3,538,650	\$ 2,592,332	\$ 2,752,332	\$ 1,576,500	-39.2%
ENDING FUND BALANCE	\$ 2,010,807	\$ 1,699,859	\$ 1,506,761	\$ 1,173,613	

ORDINANCE NO. 139, 2017
OF THE COUNCIL OF THE CITY OF FORT COLLINS
BEING THE ANNUAL APPROPRIATION ORDINANCE FOR THE FORT COLLINS
DOWNTOWN DEVELOPMENT AUTHORITY RELATING TO THE ANNUAL
APPROPRIATIONS FOR THE FISCAL YEAR 2018 AND FIXING THE
MILL LEVY FOR THE DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the Fort Collins Downtown Development Authority (the "DDA") has been duly organized in accordance with the C.R.S. Section 31-25-804; and

WHEREAS, on September 7, 2017, DDA Board of Directors (the "DDA Board"), acting under the provisions of C.R.S. Section 31-25-816, adopted a proposed and recommended DDA budget for the fiscal year beginning January 1, 2018, as reflected in DDA Board Resolutions 2017-05, 2017-06, 2017-07 and 2017-08 (the "Budget"), and determined the mill levy necessary to provide for payment during fiscal year 2018 of properly authorized operational and maintenance expenditures to be incurred by the DDA; and

WHEREAS, it is the desire of the Council to appropriate the sum of TWELVE MILLION, FIVE HUNDRED SEVEN THOUSAND, SIX HUNDRED SEVENTY-FOUR DOLLARS (\$12,507,674) from the DDA Operation and Maintenance Fund and the DDA Debt Service Fund for the fiscal year beginning January 1, 2018 and ending December 31, 2018, to be used as follows;

DDA Public/Private Investments & Programs (O&M Fund)	\$2,589,216
DDA Operations & Maintenance (O&M Fund)	793,937
2018 Revolving Line of Credit Draws	3,300,000
DDA Debt Service Fund	<u>5,824,521</u>
Total	\$12,507,674

WHEREAS, the DDA Board has recommended to the Council that pursuant to C.R.S. Section 31-25-817 the Council set a mill levy of five (5) mills upon each dollar of assessed valuation on all taxable property within the DDA District, such levy representing the amount of taxes necessary to provide for payment during the 2018 fiscal year for all properly authorized operational and maintenance expenditures to be incurred by the DDA; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of this mill levy to the Larimer County Board of County Commissioners no later than December 15, 2017.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby approves the Budget as provided in C.R.S. Section 31-25-816(1).

Section 3. That there is hereby appropriated for fiscal year 2018 for expenditure from the DDA Operation and Maintenance Fund for the Downtown Development Authority Public/Private Investments and Programs the sum of TWO MILLION, FIVE HUNDRED EIGHTY-NINE THOUSAND, TWO HUNDRED SIXTEEN DOLLARS (\$2,589,216), to be expended to fund the payment of the DDA-related obligations that have been entered into or will be entered into in furtherance of the DDA's approved plan of development.

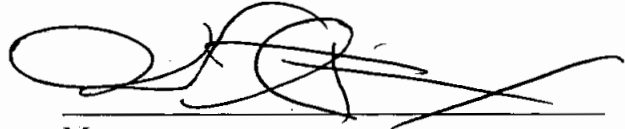
Section 4. That there is also hereby appropriated for fiscal year 2018 for expenditure from the DDA Operation and Maintenance Fund for the Downtown Development Authority Operation and Maintenance the sum of SEVEN HUNDRED NINETY-THREE THOUSAND, NINE HUNDRED THIRTY-SEVEN DOLLARS (\$793,937), to be expended for the authorized purposes of the DDA.

Section 5. That there is hereby appropriated for fiscal year 2018 for expenditure from the Downtown Development Authority 2018 Line of Credit draws the sum of up to THREE MILLION, THREE HUNDRED THOUSAND DOLLARS (\$3,300,000), to be used to finance DDA projects or programs in accordance with the DDA Plan of Development including the multi-year reimbursement payments, and capital asset maintenance obligations.

Section 6. That there is hereby appropriated for the fiscal year 2018 for expenditure from the Downtown Development Authority Debt Service Fund the sum of FIVE MILLION, EIGHT HUNDRED TWENTY-FOUR THOUSAND, FIVE HUNDRED TWENTY-ONE DOLLARS (\$5,824,521), for payment of debt service on previously issued and outstanding bonds, to pay the City's investment service charge, for payment on the 2018 Line of Credit draws, and to be used to cover the DDA's one-third share of payment on the Civic Center Parking Structure.

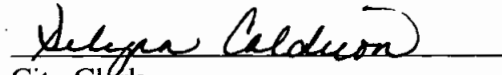
Section 7. That the DDA's mill levy rate for the taxation upon each dollar of the assessed valuation of all taxable property within the DDA District shall be five (5) mills to be imposed on the assessed value of such property as set by state law for property taxes payable in 2018, which levy represents the amount of taxes necessary to provide for payment during fiscal year 2018 of all properly authorized operational and maintenance expenditures to be incurred by the DDA, as appropriated herein. Said mill levy shall be certified to the County Assessor and the Board of County Commissioners of Larimer County, Colorado, by the City Clerk-no later than December 15, 2017.

Introduced, considered favorably on first reading, and ordered published this 7th day of November, A.D. 2017, and to be presented for final passage on the 21st day of November, A.D. 2017.



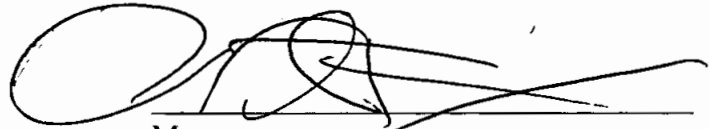
Mayor

ATTEST:


City Clerk



Passed and adopted on final reading on the 21st day of November, A.D. 2017.



Mayor

ATTEST:


City Clerk



ORDINANCE NO. 069
OF THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO
EX-OFFICIO THE BOARD OF DIRECTORS OF GENERAL IMPROVEMENT
DISTRICT NO. 1, DETERMINING AND FIXING THE MILL LEVY FOR
GENERAL IMPROVEMENT DISTRICT NO. 1; DIRECTING THE SECRETARY OF THE
DISTRICT TO CERTIFY SUCH LEVY TO THE BOARD OF COMMISSIONERS OF
LARIMER COUNTY; MAKING THE FISCAL YEAR 2018 ANNUAL APPROPRIATION;
AND TRANSFERRING AN APPROPRIATION TO THE CITY'S GENERAL FUND FOR
PARKS DOWNTOWN LANDSCAPING

WHEREAS, City of Fort Collins General Improvement District No. 1 (the "GID") in Fort Collins, Colorado, has been duly organized in accordance with the ordinances of the City and the statutes of the State of Colorado; and

WHEREAS, the GID staff has considered the amount of money to be raised by a levy on the taxable property in the GID and recommends that a levy of 4.924 mills upon each dollar of the assessed valuation of all taxable property within the limits of the GID is required during 2018 to pay the cost of operating the GID; and

WHEREAS, the GID staff estimates a levy of 4.924 mill will result in \$308,000 of revenue; and

WHEREAS, the amount of this proposed mill levy is not an increase over prior years so that prior voter approval of the levy is not required under Article X, Section 20 of the Colorado Constitution; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of any tax levy to the Board of County Commissioners no later than December 15 of each year; and

WHEREAS, additional revenue is collected by the GID from such sources as the automobile ownership tax, ad valorem taxes, and interest earnings and that revenue for 2018 is anticipated to be \$42,563; and

WHEREAS, the City Council, acting as the ex-officio Board of Directors of the GID, desires to appropriate the necessary funds for operating costs and capital improvements of the GID for the fiscal year beginning January 1, 2018, and ending December 31, 2018; and

WHEREAS, Article V, Section 10 of the City Charter authorizes the City Council, upon recommendation of the City Manager, to transfer by ordinance any unexpended and unencumbered appropriated amount or portion thereof from one fund or capital project to another fund or capital project, provided that the purpose for which the transferred funds are to be expended remains unchanged; the purpose for which the funds were initially appropriated no longer exists; or the proposed transfer is from a fund or capital project in which the amount appropriated exceeds the amount needed to accomplish the purpose specified in the appropriation ordinance; and

WHEREAS, the City Manager has recommended that \$90,000 be transferred from the GID to the City's general fund for Parks downtown landscaping since the purpose for which these transferred funds are to be expended remains unchanged; and

WHEREAS, the City Council finds that such transfer to the General Fund is appropriate under Charter Article V, Section 10, because the purpose for which these transferred funds are to be expended remains unchanged.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, Ex-Officio the Board of Directors of City of Fort Collins General Improvement District No. 1, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the mill levy rate for taxation upon each dollar of the assessed valuation of all taxable property within the GID's boundaries shall be 4.924 mills imposed on the assessed value of taxable property as set by state law for the GID's property taxes payable in 2018.

Section 3. That the City Clerk is hereby designated as the Secretary of the GID and is hereby authorized and directed to certify such mill levy to the Board of Larimer County Commissioners as provided by law and no later than December 15, 2017.

Section 4. That the City Council, acting ex-officio as the Board of Directors of City of Fort Collins General Improvement District No. 1, hereby appropriates out of the revenues of the GID for the fiscal year beginning January 1, 2018, and ending December 31, 2018, the sum of FOUR HUNDRED EIGHTEEN THOUSAND ONE HUNDRED SEVEN DOLLARS (\$418,107) to be raised from taxation and additional revenue to be expended for the authorized purposes of General Improvement District No.1, including, without limitation, for:

\$381,000	capital improvements in the downtown area
11,500	Larimer County Treasurer's fees for collecting property tax
23,000	property tax rebate program
2,500	estimated electrical cots for downtown lighting and water
<u>107</u>	miscellaneous expenses
\$418,107	TOTAL

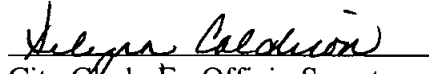
Section 5. That there is hereby appropriated from prior year reserves in the GID the sum of NINETY THOUSAND DOLLARS (\$90,000) for transfer to the General Fund for Parks Downtown Landscaping.

Introduced, considered favorably on first reading, and ordered published this 7th day of November, A.D. 2017, and to be presented for final passage on the 21st day of November, A.D. 2017.



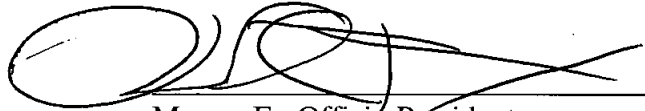
Mayor, Ex Officio President

ATTEST:


City Clerk, Ex Officio Secretary




Passed and adopted on final reading on the 21st day of November, A.D. 2017.



Mayor, Ex Officio President

ATTEST:


City Clerk, Ex Officio Secretary



ORDINANCE NO. 009
OF THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO
ACTING AS THE EX-OFFICIO BOARD OF DIRECTORS OF SKYVIEW
SOUTH GENERAL IMPROVEMENT DISTRICT NO. 15, DETERMINING AND FIXING
THE MILL LEVY FOR THE SKYVIEW SOUTH GENERAL IMPROVEMENT DISTRICT
NO. 15; DIRECTING THE SECRETARY OF THE DISTRICT TO CERTIFY SUCH LEVY
TO THE BOARD OF COMMISSIONERS OF LARIMER COUNTY; AND MAKING THE
FISCAL YEAR 2018 ANNUAL APPROPRIATION

WHEREAS, the Skyview South General Improvement District No. 15 (the "GID") was created by Larimer County in 1997 and annexed into the City by Phase Three of the Southwest Enclave Annexation in 2009; and

WHEREAS, pursuant to C.R.S. Sections 31-25-603 and 31-25-609, as a result of the annexation of the entire GID into the City, the GID is now a district of the City and the City Council is to act as the ex-officio board of directors of the GID; and

WHEREAS, GID staff has considered the amount of revenue to be raised by a levy on the taxable real property within the GID boundaries, and recommends imposing a levy of 10.0 mills upon each dollar of the assessed valuation of all such taxable real property for 2018; and

WHEREAS, GID staff estimates a levy of 10.0 mills will result in \$30,200 of revenue; and

WHEREAS, the amount of this proposed mill levy is not an increase over prior years; as such, prior voter approval of the proposed levy is not required under Article X, Section 20 of the Colorado Constitution; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of any tax levy to the Board of Commissioners of Larimer County no later than December 15 of each year; and

WHEREAS, additional revenue totaling \$3,895 for 2018 is expected to be collected by the GID from auto specific ownership fees and interest earnings; and

WHEREAS, an appropriation of \$1,000 is needed from the GID's revenue to pay the \$1,000 fee owed to Larimer County for the 2018 collection of the GID's taxes.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, acting ex-officio as the Board of Directors of the City of Fort Collins Skyview South General Improvement District No. 15, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the mill levy rate for taxation upon each dollar of the assessed valuation of taxable real property within the GID's boundaries shall be 10.0 mills imposed on the assessed value of taxable property as set by state law for the GID's property taxes payable in 2018.

Section 3. That the City Clerk, acting ex-officio as the Secretary for the GID, shall certify this levy of 10.0 mills to the County Assessor and the Board of Larimer County Commissioners as provided by law and no later than December 15, 2017.

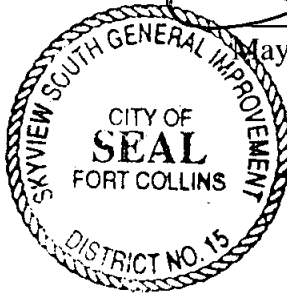
Section 4. That the City Council, acting ex-officio as the Board of Directors of the City of Fort Collins General Improvement District No. 15, hereby appropriates out of the revenues of the GID for the fiscal year beginning January 1, 2018, and ending December 31, 2018, the sum of ONE THOUSAND DOLLARS (\$1,000) for payment to Larimer County for its collection of GID property taxes in 2018.


Section 5. That the remainder of the GID revenue to be received in 2018 from taxation and other sources, shall be reserved in fund balance until such future time as the Board of Directors authorizes such revenue to be used for the purposes of the GID.

Introduced, considered favorably on first reading, and ordered published this 7th day of November, A.D. 2017, and to be presented for final passage on the 21st day of November, A.D. 2017.

ATTEST:

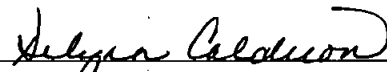

City Clerk, Ex Officio Secretary





Mayor, Ex Officio President

Passed and adopted on final reading on the 21st day of November, A.D. 2017.

ATTEST:


City Clerk, Ex Officio Secretary




Mayor, Ex Officio President

RESOLUTION NO. 083
OF THE BOARD OF COMMISSIONERS OF THE
FORT COLLINS URBAN RENEWAL AUTHORITY
ADOPTING THE 2018 BUDGET FOR THE FORT COLLINS
URBAN RENEWAL AUTHORITY

WHEREAS, the Fort Collins Urban Renewal Authority (the "URA") was created on January 5, 1982, by City Council's adoption of Resolution 1982-010, which resolution designated the City Council as the URA's Board of Commissioners ("Board"); and

WHEREAS, the URA operates to eliminate blight and prevent the spread of blight within urban renewal areas in accordance with the Colorado Urban Renewal Law, C.R.S. Section 31-25-101, et seq.; and

WHEREAS, the URA currently has three approved urban renewal plan areas that collect tax increment revenues and have annual expenditures, and these are known as the North College District, the Foothills District and the Prospect South District (collectively, the "Districts"); and

WHEREAS, the Board has considered a proposed budget for fiscal year 2018 for each of the Districts and it wishes to adopt them as the URA's fiscal year 2018 budget in accordance with the Local Government Budget Law of Colorado, C.R.S. Section 29-1-101, et seq. (the "Budget Law"); and

WHEREAS, attached as Exhibit "A" and incorporated herein is the URA's fiscal year 2018 budget message for the Districts as required by the Budget Law (the "Budget Message"); and

WHEREAS, attached as Exhibit "B" and incorporated herein are the North College District's 2018 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "North College District Budget"); and

WHEREAS, attached as Exhibit "C" and incorporated herein are the Foothills District's 2018 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "Foothills District Budget"); and

WHEREAS, attached as Exhibit "D" and incorporated herein are the Prospect South District's 2018 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "Prospect South District Budget"); and

WHEREAS, the Budget Message, the North College District Budget, the Foothills District Budget and the Prospect South District Budget shall be collectively referred to as the "2018 URA Budget".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF

THE FORT COLLINS URBAN RENEWAL AUTHORITY as follows:

Section 1. That the Board hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the 2018 URA Budget is hereby approved and the revenue amounts stated therein are appropriated for expenditure as stated in the 2018 URA Budget.

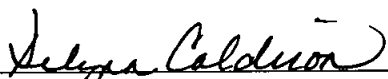
Section 3. That the Chief Financial Officer of the City, ex officio the Financial Officer of the URA, is hereby directed to file a certified copy of the 2018 URA Budget with the office of the Division of Local Government, Department of Local Affairs, State of Colorado as required by the Budget Law.

Passed and adopted at a regular meeting of the Board of Commissioners of the Fort Collins Urban Renewal Authority this 5th day of December A.D. 2017.

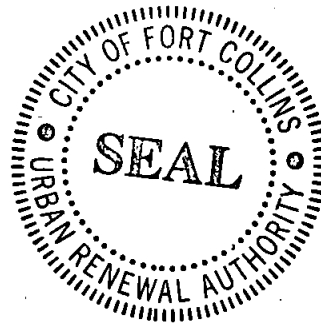


Vice Chairperson

ATTEST:



Secretary



Fort Collins Urban Renewal Authority (URA) Budget Message for Fiscal Year 2018**Budget Features:**

The URA's 2018 budget is comprised of the budgets for the URA's current plan areas known as the North College District, the Prospect South District and the Foothills District. The budget revenues include property and sales tax increment and interest earned on investments, and budget expenses include general operations, project obligations and debt service payments.

The URA aims to deliver services which achieve those objectives specified by the individual urban renewal plans for the North College District, Prospect South District and Foothills District. These include:

- To facilitate redevelopment and new development by private enterprise through cooperation among developers and public agencies to plan, design, and build needed improvements
- To address and remedy conditions in the area that impair or arrest the sound growth of the City
- To implement the City's Comprehensive Plan and its related elements
- To redevelop and rehabilitate the plan area in a manner which is compatible with and complementary to unique circumstances in the area
- To effectively utilize undeveloped and underdeveloped land
- To improve pedestrian, bicycle, and vehicular circulation and safety
- To ultimately contribute to increased revenues for all taxing entities
- To encourage the voluntary rehabilitation of buildings, improvements and conditions
- To facilitate the enforcement of the laws and regulations applicable to the plan area
- To watch for market and/or project opportunities to eliminate blight, and when such opportunities exist, to take action within the financial, legal and political limits of the URA to acquire land, demolish and remove structures, provide relocation benefits, and pursue redevelopment, improvement and rehabilitation projects.

Budgetary Basis of Accounting: The URA budget and fund financial statements are prepared on the modified accrual basis of accounting.

**URBAN RENEWAL AUTHORITY
NORTH COLLEGE DISTRICT
2018 BUDGET**

North College Urban Renewal Plan Area**Estimated Revenue:**

Tax Increment Collections	\$	1,882,702
Interest on Investments	\$	30,387
Total estimated Revenue for the URA	\$	<u>1,913,089</u>

Expenses:

Operations	\$	228,619
Developer Obligations	\$	-
Total Operational Costs	\$	<u>228,619</u>
Annual Debt Service Payments		
2013 Bond Payment	\$	946,813
Rocky Mountain Innosphere	\$	275,796
Total Debt Service Payments	\$	<u>1,222,608</u>
<u>Fund 800 2018 Budget</u>	\$	<u>1,451,227</u>

URA - N. COLLEGE DISTRICT - 800 COMPARATIVE BUDGET STATEMENT

	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	BUDGET 2018
Beginning Fund Balance	\$2,779,318	\$1,571,749	\$1,593,176	\$1,888,093	\$2,075,699
Revenues					
Property Taxes	1,138,567	1,162,119	1,457,830	1,462,412	1,491,660
Interest Revenue	104,596	89,539	81,680	89,358	10,303
Total Revenues	\$1,243,163	\$1,251,658	\$1,539,510	\$1,551,770	\$1,501,963
Other Financing Sources					
Proceeds of Debt Issuance	0	0	0	2,503,939	0
Total Other Financing Sources	\$0	\$0	\$0	\$2,503,939	\$0
Total Revenues & Other Financing Sources	\$1,243,163	\$1,251,658	\$1,539,510	\$4,055,709	\$1,501,963
Expenditures					
Personnel Services	169,818	92,934	129,596	110,022	113,053
Purchased Prof & Tech Services	36,242	45,884	31,396	167,598	108,183
Purchased Property Services	502,334	5,043	0	0	0
Other Purchased Services	6,048	6,791	4,661	8,883	8,883
Supplies	825	118	479	1,000	1,000
Total Expenditures	\$715,067	\$150,771	\$166,132	\$287,503	\$231,119
Other Financing Uses					
Debt & Other Uses	1,610,665	1,079,461	1,078,461	3,580,600	1,220,108
Transfers Out	125,000	0	0	0	0
Total Other Financing Uses	\$1,735,665	\$1,079,461	\$1,078,461	\$3,580,600	\$1,220,108
Total Expenditures & Other Financing Use	\$2,450,732	\$1,230,231	\$1,244,593	\$3,868,103	\$1,451,227
Net Change in Fund Balance	(\$1,207,569)	\$21,427	\$294,917	\$187,606	\$50,736
Ending Fund Balance	\$1,571,749	\$1,593,176	\$1,888,093	\$2,075,699	\$2,126,435

2018 Budget Final

Frozen Appropriations not included in this Fund Statement

**URBAN RENEWAL AUTHORITY
FOOTHILLS DISTRICT
2018 BUDGET**

Midtown Urban Renewal Plan Area (Foothills TIF District)

Estimated Revenue:

Tax Increment Collections	\$ 3,379,185
Interest on Investments	\$ -
Property Tax Increment	\$ 698,935
Total estimated Revenue for the URA	<u>\$ 4,078,120</u>

Expenses:

Annual Debt Service Payments	
Foothills Metro District Bond	\$ 4,191,559
Operating Expenses	\$ 14,759
Total Debt Service Payments	<u>\$ 4,206,318</u>
 <u>Fund 803 2018 Budget</u>	 <u>\$ 4,206,318</u>

URA - MALL FUND - 803 COMPARATIVE BUDGET STATEMENT

	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	BUDGET 2018
Beginning Fund Balance	\$0	(\$11,465)	(\$2,981)	(\$2,981)	\$7,293
Revenues					
Property Taxes	0	0	0	688,935	737,931
Sales & Use Tax	0	0	0	3,379,165	3,482,234
Other Charges for Service	0	0	0	0	0
Other Miscellaneous	328,302	8,484	4,499	0	0
Total Revenues	\$328,302	\$8,484	\$4,499	\$4,078,120	\$4,220,165
Total Revenues & Other Financing Sources	\$328,302	\$8,484	\$4,499	\$4,078,120	\$4,220,165
Expenditures					
Purchased Prof & Tech Services	339,398	0	4,499	13,979	14,759
Purchased Property Services	370	0	0	4,053,867	4,191,559
Total Expenditures	\$339,768	\$0	\$4,499	\$4,067,846	\$4,206,318
Total Expenditures & Other Financing Use	\$339,768	\$0	\$4,499	\$4,067,846	\$4,206,318
Net Change in Fund Balance	(\$11,465)	\$8,484	\$0	\$10,274	\$13,847
Ending Fund Balance	(\$11,465)	(\$2,981)	(\$2,981)	\$7,293	\$21,140

2018 Budget Final

Frozen Appropriations not included in this Fund Statement

**URBAN RENEWAL AUTHORITY
PROSPECT SOUTH DISTRICT
2018 BUDGET**

Midtown Urban Renewal Plan Area (Prospect South TIF District)

Estimated Revenue:

Tax Increment Collections	\$ 530,602
Interest on Investments	\$ 5,118
Total estimated Revenue for the URA	<u>\$ 535,720</u>

Expenses:

Operations (county fee)	\$ 11,677
Developer Obligations	\$ 11,762
Project Storefront	\$ -
Total Operational Costs	<u>\$ 23,439</u>
Annual Debt Service Payments	
Capstone	\$ 224,783
Prospect Station	\$ 17,459
Revenue Sharing with City (Capstone)	\$ 134,982
Total Debt Service Payments	<u>\$ 377,224</u>
<u>Fund 801 2018 Budget</u>	<u>\$ 400,663</u>

URA - PROSPECT SOUTH TIF DIST - 801 COMPARATIVE BUDGET STATEMENT

	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	BUDGET 2017	BUDGET 2018
Beginning Fund Balance	(\$4,273,830)*	(\$4,503,974)	(\$4,574,499)	(\$5,108,456)	(\$5,037,953)
Revenues					
Property Taxes	81,492	339,120	445,852	449,860	458,856
Interest Revenue	9,598	9,900	5,689	13,453	15,944
Total Revenues	\$91,088	\$349,020	\$451,541	\$463,313	\$474,800
Other Financing Sources					
Total Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Total Revenues & Other Financing Sources	\$91,088	\$349,020	\$451,541	\$463,313	\$474,800
Expenditures					
Purchased Prof & Tech Services	1,630	6,782	8,917	11,487	11,677
Purchased Property Services	247,000	0	610,043	11,762	11,762
Other	0	100,000	0	0	0
Total Expenditures	\$248,630	\$106,782	\$618,960	\$23,259	\$23,439
Other Financing Uses					
Debt & Other Uses	72,602	312,762	377,547	369,551	377,224
Total Other Financing Uses	\$72,602	\$312,762	\$377,547	\$369,551	\$377,224
Total Expenditures & Other Financing Use	\$321,232	\$419,545	\$996,507	\$392,810	\$400,663
Adjustments to GAAP					
Bond Principal Expenditures	0	(139,260)	(148,487)	(152,587)	(162,289)
Total Other Adjustment to GAAP	\$0	(\$139,260)	(\$148,487)	(\$152,587)	(\$162,289)
Net Change in Fund Balance	(\$230,144)	\$68,735	(\$396,479)	\$223,090	\$236,426
Ending Fund Balance	(\$4,503,974)	(\$4,574,499)	(\$5,108,456)	(\$5,037,953)	(\$4,963,816)

2018 Budget Final

Frozen Appropriations not included in this Fund Statement

*Note: Negative fund balance is reflective of City loan for project obligations (Capstone and Prospect Station).

Offer Summary: Proposed Reductions for the 2018 Budget - By Service Area

Department	Out come	Offer #	Budget Reduction	General Fund	TOTAL KFCG	TOTAL
Planning, Dev & Trans						
Engineering	TRAN	1.11	Railroad Crossing Maintenance funding elimination	(\$150,000)		(\$150,000)
Streets	TRAN	60.1	Street Maintenance Program - Reduction of services	(625,000)	(275,000)	(900,000)
Sub-Total				(\$775,000)	(\$275,000)	(\$1,050,000)
Operation Services						
Operation Services	HPG	19.1/19.2	Op Svcs - Reduce General Facility Maintenance	(\$15,000)		(\$15,000)
Operation Services	HPG	19.1/19.2	Op Svcs - Reduce Parking Lot Maintenance	(40,000)		(40,000)
Operation Services	HPG	19.1/19.2	Op Svcs - Reduce Facility Paint Projects by 50%	(40,000)		(40,000)
Operation Services	HPG	19.1/19.2	Op Svcs - Reduce budget for utilities by 2.5%	(50,000)		(50,000)
Operation Services	HPG	19.1/19.2	Op Svcs - Reduce window washing by 50%	(18,000)		(18,000)
Operation Services	HPG	19.3/19.4	Op Svcs - Delay HVAC Replacement at EPIC and Senior Center	(132,000)		(132,000)
Operation Services	HPG	19.1	Op Svcs - L/T vacancy cut - Bus Cleaner	(50,000)		(50,000)
Operation Services	HPG	19.2	Op Svcs - L/T vacancy cut - Facilities Project Manager	(116,000)		(116,000)
Sub-Total				(\$461,000)	\$0	(\$461,000)
Police Services						
Administration	SAFE	29.8	Reduction of Training Funds in the Office of the Chief	(\$1,000)		(\$1,000)
Patrol	SAFE	29.10/29.15	Reduction of Training and Vehicle Repair in Patrol	(55,900)	(25,000)	(80,900)
Police Information Svcs	SAFE	29.1/29.47	Reductions in Dispatch and Transcription Services	(185,600)		(185,600)
Investigations	SAFE	29.4/29.5	Reduced Detective/Advocate Training, Reduced Vehicle Repair	(18,500)	(11,000)	(29,500)
Sub-Total				(\$261,000)	(\$36,000)	(\$297,000)
Comm & Op Services						
Cultural Services	C&R	56.1	Reduction of administrative expenses	(\$33,400)		(\$33,400)
Parks	C&R	15.1	Reduction of Parks variable hourly healthcare	(132,710)	(48,890)	(181,600)
Recreation	C&R	65.1/65.2	Reduction of Recreation programs and activities		(32,000)	(32,000)
Sub-Total				(\$166,110)	(\$80,890)	(\$247,000)
Sustainability Services						
Social Sustainability	NLSH	27.1	SSD - Reduced support to various programs	(\$10,000)		(\$10,000)
Environmental Services	ENV	26.1	ESD - Reduced support to various programs	(21,000)		(21,000)
Environmental Services	ENV	26.2	ESD - Reduce Support for the Timberline Recycling Center	0	(20,000)	(20,000)
Sustainability Services Admin	ENV	24.1	SSA - Reduce annual operational support for Enviro Portal Web	(10,000)		(10,000)
Economic Health Office	ECON	25.1	EHO - Reduced support to various programs	(24,000)	(4,000)	(28,000)
Sub-Total				(\$65,000)	(\$24,000)	(\$89,000)
Info & Employee Svcs						
Human Resources	HPG	42.1	HR - Cancel Skillsoft Online Courses Contract in 2018	(\$40,000)		(\$40,000)
Information Technology	HPG	9.1	Reduction for IT Training and Innotas Test Environment	(22,000)		(22,000)
Information Technology	HPG	9.1	Reduce/Right Size Managed Print Services	(19,000)		(19,000)
Sub-Total				(\$81,000)	\$0	(\$81,000)
Financial Services						
Budget	HPG	10.8	3rd Party Training and Education Services Reduction	(\$25,000)		(\$25,000)
Finance Administration	HPG	11.2	Reduce Enhanced Funding for the Low Income Rebate Program	(34,950)		(34,950)
Sub-Total				(\$59,950)	\$0	(\$59,950)
Executive Services						
City Clerk's Office	HPG	13.1/13.2	Reduction of licensing, administrative and election expenses	(\$17,600)		(\$17,600)
City Council	HPG	22.1	Reduced discretionary expenses	(1,500)		(1,500)
City Manager's Office	HPG	22.2	Reduced support for programs and sponsorships	(20,600)		(20,600)
Sub-Total				(\$39,700)	\$0	(\$39,700)
Legal Services						
City Attorney's Office	HPG	62.1	Reduce Hourly Law Clerk	(\$8,000)		(\$8,000)
Sub-Total				(\$8,000)	\$0	(\$8,000)
Municipal Court	HPG		None	\$0	\$0	\$0
Grand TOTAL				(\$1,916,760)	(\$415,890)	(\$2,332,650)

City of Fort Collins 2018 Revision Form



Offer Name:	Engineering - Railroad Crossing Maintenance funding elimination		
Outcome:	Transportation	Contact:	Chrisite White
Svc Area:	Planning, Dev & Transportation	Related Offer #:	1.11
Department:	Engineering		

Offer Reduction Description:

To eliminate the annual funding of railroad crossing maintenance in the amount of \$150,000.

Impact:

This would be a "stop-doing" item as we are not required to fund railroad maintenance however this has been an effective mechanism to make timely repairs especially at "key" intersections (Lemay and Riverside for example). One time funding could be sought for intersection improvements or we could wait until the railroad was able to complete the maintenance at these intersections.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 400 - Capital Projects Fund	(\$150,000)		(\$150,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Street Maintenance Program - Reduction of Services		
Outcome:	Transportation	Contact:	Becky Sullivan
Svc Area:	Planning, Dev & Transportation	Related Offer #:	60.1
Department:	Streets		

Offer Reduction Description:

This offer reduction is to reduce the subsidy to Street Maintenance by \$900,000 annually (\$625,000 from the general fund and \$275,000 from KFCG). By evaluating our current level of service condition report this funding could be reduced for 5 years without a reduction to pavement conditions.

Impact:

A minimal reduction in the level of service standard for the first 5 years. It would necessary to increase annual funding beginning in 2020 by 8% (or at least \$700,000) in order to maintain an approximate middle level of service B pavement conditions in 2030. Annual 8% funding increases needed for subsequent years range from \$1,300,000 -11,500,000. This estimate does not account for maintenance related to new streets that may be added through new development and considered a 5% annual cost of materials index. Changes to those conditions may require additional funding.

Expense Fund(s):		Ongoing	One-Time	Total
1)	292 - Transportation Services Fund	(\$625,000)		(\$625,000)
	254 - Keep Fort Collins Great Fund	(\$275,000)		(\$275,000)
	Total	(\$900,000)		(\$900,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Ops Svcs - Reduction of General Facility Maintenance		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1, 19.2
Department:	Operation Services		

Offer Reduction Description:

This reduction will reduce general facility maintenance by \$15,000.

Impact:

This is a minimal impact (less than 1% of overall budget) for 44 General Fund buildings. Generally deferring facility maintenance could impact the appearance of a facility and may result in additional costs in future years. Examples of general maintenance are flooring replacement, door hardware, repair instead of replace plumbing valves, etc. This reduction could have a minor impact on the aquatics, HVAC, general building maintenance, energy management, or electrical divisions.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$15,000)		(\$15,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Op Svcs - Reduce Parking Lot Maintenance		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1, 19.2
Department:	Operation Services		

Offer Reduction Description:

This includes a 50% reduction patching, crack sealing, and striping in the 18 General Fund building parking lots. It does not include the paid lots operated by Parking Services.

Impact:

By delaying parking lot maintenance, it will increase the cost in subsequent years. Safety issues and emergency repairs will still be addressed.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$40,000)		(\$40,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Op Svcs - Reduce Facility Paint Projects by 50%		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1, 19.2
Department:	Operation Services		

Offer Reduction Description:

This reduction is to reduce our normal annual maintenance painting by 50%. This painting is typically done during recreation facilities "shut-downs" or identified during routine inspections.

Impact:

Reducing normal maintenance painting by 50% will have an aesthetic impact but will not affect the function or performance of the facility. We will just spot paint the most critical or unacceptable areas and not repaint an entire wall or room. Delayed maintenance painting could result in additional needs in future years.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$40,000)		(\$40,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Op Svcs - Reduce Budget for Utilities by 2.5%		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1, 19.2
Department:	Operation Services		

Offer Reduction Description:

Reduce budget for utilities by 2.5%. This offer would utilize savings from energy initiatives, lower rates, and mild weather. Examples of energy efficiency projects include: Lighting upgrades, motor replacements, and solar projects. Purchasing wholesale gas and above normal temperatures in the winter and cooler summer temperatures have also contributed to lower energy costs.

Impact:

This reduction has very little or no impact unless there is an unexpected increase in rates or unseasonable heating or cooling extremes.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$50,000)		(\$50,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Op Svcs - Reduce window washing by 50%		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1, 19.2
Department:	Operation Services		

Offer Reduction Description:

Reduce exterior window washing budget on 44 General Fund Buildings by 50%. The schedule for window washing varies according to the type and use of the building.

Impact:

This reduction to our exterior window washing by 50% at will have an aesthetic impact but should not affect the function or performance of the facility. Citizens may notice the difference at our recreation and cultural facilities which are done more frequently. The new schedule will typically be in the spring, or on an "as-needed" basis for some facilities.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$18,000)		(\$18,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Op Svcs - Delay HVAC Replacement at EPIC and Senior Center		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.3, 19.4
Department:	Operation Services		

Offer Reduction Description:

This reduction delays the replacement of two mechanical units that have reached the end of their useful life. These units serve the Senior Center gym and the lobby/admin area at EPIC.

Impact:

Delaying scheduled replacement could result in higher maintenance costs, potential downtime for maintenance/emergency replacement and lost energy savings from more modern equipment. The Senior Center unit is 22 years old, while the EPIC unit is 30 years old. Maintenance staff will continue repairing these units with limited parts availability. However, if either of these units fail completely, we would need to shift major maintenance priorities and funding for the unit in question.

Expense Fund(s):		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
1)	100 - General Fund	(\$132,000)		(\$132,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction - Bus Cleaner Operation Services		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.1
Department:	Operation Services		

Offer Reduction Description:

This reduction eliminates a vacant Bus Cleaner in Operation Services.

Impact:

This function has been contracted out to a private custodial contractor. However the intent was to repurpose this position to a Maintenance Worker in order to staff a night shift for the Transfort expanded 365 day service. It will be difficult to fill with an hourly position. If this position is not able to be re-purposed, it will impact the level of service Transfort receives for the expanded service. Additional overtime will be necessary. Please note that this position is funded by charges to Transfort. If no position exists, then no expense or revenue occurs.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 601 - Equipment Fund	(\$49,656)		(\$49,656)

FTE (if part of the offer, identify the position and salary):

#	Title
(1.0)	Bus Cleaner (position ID # 7076-003)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction - Project Manager Operation Services		
Outcome:	High Performing Govt.	Contact:	Stan Welsch
Svc Area:	Community & Operation Services	Related Offer #:	19.2
Department:	Operation Services		

Offer Reduction Description:

This reduction eliminates a vacant Project Manager in Operation Services.

Impact:

This position is currently being filled with an employee that will have been contractual for two years and will need to be converted to a classified FTE. Please note that this position is funded by charges to the department that uses this service. If no position exists, then no expense or revenue occurs. By eliminating this position, future projects may be delayed.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$115,623)		(\$115,623)

FTE (if part of the offer, identify the position and salary):

#	Title
(1.0)	Facilities Project Manager (position ID # 6418-003)

City of Fort Collins 2018 Revision Form



Offer Name:

Outcome: Contact:

Svc Area:

Department:

Offer Reduction Description:

Impact:

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) <input type="text" value="100 - General Fund"/>	(\$1,000)	\$0	(\$1,000)

City of Fort Collins 2018 Revision Form



Offer Name:	FCPS - Reduction of Training and Vehicle Repair in Patrol		
Outcome:	Safe Community	Contact:	Erik Martin
Svc Area:	Police Services		
Department:	Patrol		

Offer Reduction Description:

29.10 Police Patrol Services: Reduction of Training Funds (\$9,500)
 29.15 Police Patrol Fleet Fuel and Maintenance: Vehicle Repair (\$71,400)

Impact:

This will reduce police officer training with outside organizations that focuses on first-line supervisor training, foreign language training, and skills. However, in-service and basic skills training will remain so that there are only slight changes to the depth of service for citizens.

It will cut funds for vehicle maintenance that have been underused due to a newer Patrol fleet with no negative effect on the public.

Expense Fund(s):				Total
		Ongoing	One-Time	
1)	100 - General Fund	(\$55,900)		(\$55,900)
2)	254 - Keep Fort Collins Great Fund	(\$25,000)		(\$25,000)
		(\$80,900)	\$0	(\$80,900)

City of Fort Collins 2018 Revision Form



Offer Name:	FCPS - Reductions in Dispatch and Transcription Services		
Outcome:	Safe Community	Contact:	Erik Martin
Svc Area:	Police Services		
Department:	Police Information Services		

Offer Reduction Description:

29.1 Police Information Services: Elimination of Dispatch Emergency Medical Dispatch Quality Assurance (\$20,000), Close Public access to Records on Sunday and Reduce hours on Saturday (\$6,000 of Security), Reduce Dispatcher Training (\$2,000), and Reduce Technical Projects Funding (\$37,600)
29.47 Enhancement- Police Report Transcription Service: Elimination of Transcription Service (\$120,000)

Impact:

This will eliminate hourly quality assurance auditors and cause Dispatch to seek free/lower cost outside services potentially with some loss of review.

The Records counter will be closed to the public on Sundays and have reduced hours on Saturdays allowing for savings on security officers, but diminishing service during the off-business hours of citizens seeking to receive or make reports.

This will reduce some of the funding available to send Dispatchers to outside training on various topics, but funding remains for basic skills.

Funds needed for maintaining many varied technical/electronic systems will be reduced. This will negatively affect support for audio/visual systems, cameras, video walls, phones, tablets, and other building infrastructure. However, the rooms still operate and can be dealt with through break/fix methods. The transcription of hundreds of reports has helped reduce delays and backlogs of several months. Eliminating this service may cause a return to those delays and backlogs while increasing the stress and overtime requirements on existing Records staff members. Technological solutions are being evaluated to avoid such delays.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$185,600)	\$0	(\$185,600)

City of Fort Collins
2018 Revision Form



Offer Name:

Outcome: Contact:

Svc Area:

Department:

Offer Reduction Description:

29.4 Police Criminal Investigations Division Programs and Services: Reduced Detective/Advocate Training (\$9,500)
 29.5 Police Criminal Investigations Fleet Fuel, Lease Purchase, and Maintenance: Reduced Vehicle Repair (\$20,000).

Impact:

This reduction will have a slight negative affect on detective and victim advocate training with outside organizations that focuses on interviewing, sexual assault cases, homicide cases, and many others. However, some funding will still be in place to maintain basic efficiencies and there is no cut of service to the public. It will also cut funds for vehicle maintenance that have been recently underused due to a newer/fuel efficient detective vehicle fleet. This has no negative effect on the community.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) <input type="text" value="100 - General Fund"/>	(\$18,500)	\$0	(\$18,500)
	2) <input type="text" value="254 - Keep Fort Collins Great Fund"/>	(\$11,000)	\$0	(\$11,000)
		(\$29,500)	\$0	(\$29,500)

City of Fort Collins 2018 Revision Form



Offer Name:	Cultural Services Reduction of Administrative Expenses		
Outcome:	Culture & Recreation	Contact:	Vincent Kitch
Svc Area:	Community & Operation Services	Related Offer #:	56.1
Department:	Cultural Services		

Offer Reduction Description:

This offer will reduce operating expenses at three main facilities - Lincoln Center, Gardens on Spring Creek and the Museum of Discovery. The Gardens and Museum of Discovery will reduce expenses by \$5,000 each, from their exhibits and community programs budgets. The Lincoln Center will reduce operating expenses by \$23,400. Lincoln Center reductions will include less advertising, supplies, equipment, other services, food, and conference and travel.

Impact:

These reductions will limit the department's ability to provide current community events and activities. Reductions in programs could impact attendance, usage and revenue generation at all facilities. Ongoing, these reductions could limit our ability to expand programs and services and will limit our programming choices which also impact attendance and revenues. We will monitor the impacts of reductions on attendance and revenue generation.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 273 - Cultural Services & Facilities	(\$33,400)		(\$33,400)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction of Parks Variable Hourly Healthcare		
Outcome:	Culture & Recreation	Contact:	Dawna Gorkowski
Svc Area:	Community & Operation Services	Related Offer #:	15.1
Department:	Parks		

Offer Reduction Description:

This offer will reduce the amount appropriated in 2018 for variable hourly healthcare.

Impact:

Due to the City moving away from employing year round seasonal employees the need for healthcare for this class of employee is declining. By replacing the number of year round seasonals with employees with shorter seasons the need for healthcare payments has been eliminated. This has caused a budget excess in the current 2018 Parks Division budget. These funds are available for reduction on an ongoing basis with little immediate impact to service delivery. The hidden cost of eliminating the year round hourly position will be increased time spent by classified staff to hire, train and manage additional hourly employees. Turnover is higher in the short term seasonal and variable hourly classification of employee, they are less dependable, and less efficient than longer term hourly employees. This will reduce the time highly trained classified employees are in the field, which will delay maintenance and fixing technical problems, as well as projects in the Park system.

Expense Fund(s):		Ongoing	One-Time	Total
1)	100 - General Fund	(\$132,710)		(\$132,710)
2)	254 - Keep Fort Collins Great Fund	(\$48,890)		(\$48,890)
	Total	(\$181,600)	\$0	(\$181,600)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction - Recreation Programs and Services		
Outcome:	Culture & Recreation	Contact:	Bob Adams
Svc Area:	Community & Operation Services	Related Offer #:	65.1, 65.2
Department:	Recreation		

Offer Reduction Description:

* This Reduction includes KFCG funded programs and services at the Fort Collins Senior Center, Mulberry Pool, and Northside Aztlan Community Center (NACC). KFCG ongoing tax dollars support programs and facility operations at these facilities. This includes hourly staff, program materials and supplies, facility operations (maintenance, equipment, and supplies) and inclusion services for people with disabilities.

* The Senior Center and NACC were more heavily "hit" with the share of reductions because those program areas are better equipped to absorb and modify costs with less visible impact to customers. Both of these areas over the past two years have modified and found efficient ways to provide more opportunities with less resources. Mulberry Pool does not have the same flexibility because most of the cost involves hourly staff required for pool safety. Reducing staffing costs at Mulberry would also impact facility hours open to the public.

Impact:

* As a result of controlling hours worked during 2017, it is anticipated that KFCG variable hour employee benefits will not be needed in 2018. Reduction in this line will not affect planned recreation programming and reduces the ongoing allocation by \$11,364.

* Eliminating the allocation for equipment replacement at Mulberry Pool and NACC impacts the ability to replace worn or damaged program equipment (treadmills, bikes, weights, etc.) which may affect facility usage as well as customer perceptions (total \$7,400).

* A reduction in programming supplies and activity expenses will reduce the quality of program offerings in Social programs at the Senior Center and some youth and senior programs at NACC. These reductions may affect food purchases for snacks and meals provided, items such as craft supplies, and transportation for social outings (total \$13,236)

* An additional challenge with reduced resources will be meeting mandated minimum wage increases within the appropriated budget. Recreation employs over 500 hourly employees that are at or near the minimum wage. Some programs could experience staffing reductions with the combined impact of reduced funding and increases in minimum wage.

* Recreation will closely monitor these effects through social media and quarterly participant surveys.

Expense Fund(s):		Ongoing	One-Time	Total
1)	254 - Keep Fort Collins Great Fund	\$32,000		\$32,000
		\$32,000	\$0	\$32,000

City of Fort Collins 2018 Revision Form



Offer Name:	SSD - Reduced Support to Various Programs		
Outcome:	Neighborhood Livability & Social Health	Contact:	Sue Beck-Ferkiss
Svc Area:	Sustainability Services	Related Offer #:	27.1
Department:	Social Sustainability		

Offer Reduction Description:

This reduction offer will result in the Social Sustainability Department (SSD) providing less resources for technical assistance, department operations and partner programs. If immediate needs are identified by our partner agencies, we will not have the funding to provide assistance. We will monitor this closely and engage with Council and community partners on any issues if they arise.

Impact:

The reduction of \$10k from SSD would result in the Social Sustainability Department (SSD) being unable to do the following:

- a) Team development and support (retreat, team building, etc.) – which will have an impact on change management during a time of turnover in the department.
- b) Consulting or assistance for prep work for development of a Human Service/Homelessness Strategic Plan, which may delay scoping.
- c) Immediate needs of community partners (e.g. floor repair at Rescue Mission in the past), which will require seeking external funding to support.
- d) Assistance with facilitation/consulting of community dialogues of current issues (e.g. community dialogue on homelessness in the past)

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$10,000)		(\$10,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction - 26.1 Environmental Services Department		
Outcome:	Environmental Health	Contact:	Lucinda Smith
Svc Area:	Sustainability Services	Related Offer #:	26.1
Department:	Environmental Services		

Offer Reduction Description:

This reduction offer will result in the Environmental Services Department (ESD) stopping a number of activities, described below:

- (a) Stop support for FortZED - \$10,000 savings
- (b) Reduce support for air quality technical assistance/monitoring - \$5,000 savings;
- (c) Eliminate Mindful Movies - public education/discussion series - \$1,000 savings;
- (d) Reduce outreach done to support Road to Zero Waste (videos, social media ads, etc.) - \$ 5,000 savings

Impact:

The above reductions will have the following impacts:

- (a) Cutting \$10K would completely defund Fort ZED in 2018. The FortZED Steering Committee voted to formally dissolve the FortZED partnership in August 2017, so 2018 funding is not needed. FortZED Website transition to the City Web domain will occur with remaining 2017 dollars. Future partnerships with private sector on innovation and CAP-related activities can be identified through other avenues such as the Climate Economy Action Plan, City as a Platform, Innovation Summit, etc.
- (b) \$20K is provided annually to the AQ program to support monitoring/technical needs. In the past, this has funded oil and gas sampling, Night Sky monitoring, the Ozone bench, and Web site tech improvements such as visibility monitoring data. Reducing the pool will lessen opportunities for these types of actions.
- (c) This would stop the environmental sustainability public movie / discussion series that the City offers in conjunction with CSU annually. (d) This would reduce the amount of outreach done on the Road to Zero Waste, including things such as videos, messaging and campaigns, and social media (e.g. Facebook ads). This would cut \$5,000 of the \$35,000 is allocated in the primary business unit for programs, outreach and materials.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$16,000)		(\$16,000)
	2) 254 - Keep Fort Collins Great Fund	(\$5,000)		(\$5,000)

City of Fort Collins 2018 Revision Form



Offer Name:	ESD - Reduce Support for the Timberline Recycling Center		
Outcome:	Environmental Health	Contact:	Lucinda Smith
Svc Area:	Sustainability Services	Related Offer #:	26.2
Department:	Environmental Services		

Offer Reduction Description:

This reduction offer will lower the amount of annual operational support for the Timberline Recycling Center as follows,
 (a) Reduce annual support from \$337,600 by \$20,000 - \$20,000 savings;

Impact:

The above reduction will have the following impacts:
 (a) Usage at the Timberline Recycling Center is continuing to grow. If usage reaches modeled usage levels in 2018 or if usage for the higher cost items for diversion such as yard trimming grows at a great-than-anticipated proportion, the City might not be able to cover the agreed upon contributions. Staff feels this amount of reduction is reasonable but significant further cutting presents a risk because forecasting future usage is challenging during the start-up period when new sites such as the TRC become established.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 254 - Keep Fort Collins Great Fund	(\$20,000)		(\$20,000)

City of Fort Collins 2018 Revision Form



Offer Name:	SSA - Reduce annual operational support for Enviro Portal Web		
Outcome:	High Performing Govt.	Contact:	Jackie Kozak Thiel
Svc Area:	Sustainability Services	Related Offer #:	24.1
Department:	Sustainability Services Admin		

Offer Reduction Description:

This reduction offer will lower the amount of annual operational support for Enviro Portal Web site by eliminating funding to develop new materials for the Web site - \$10,000 savings

Impact:

The above reduction will have the following impacts:
 (a) The Enviro Web Portal was established in 2013 to offer a one-stop-shop for citizens looking for information on environmental sustainability program and resources. (See <http://www.fcgov.com/enviro/>). Funding has been made available annually to support content development and has been used in the past to fund Full Circle vides (30 minute Sustainability talk show) and CAP-related videos. Removing this funding will reduce the creation of additional environmental Web-based content for the public. Capacity remains to manage existing content.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 254 - Keep Fort Collins Great Fund	(\$10,000)		(\$10,000)

City of Fort Collins
2018 Revision Form



Offer Name:	Reduction - 25.1 Economic Health Office		
Outcome:	Economic Health	Contact:	Josh Birks
Svc Area:	Sustainability Services	Related Offer #:	25.1
Department:	Economic Health Office		

Offer Reduction Description:

This reduction offer will result in the Economic Health Office (EHO) stopping a number of activities, described below:

- (a) Stop the City's support of Winter Markets - \$15,000 savings;
- (b) Reduce support for the UniverCity Connections partnership from \$14,000 to \$5,000 - \$9,000 savings;
- (c) Reduce Conference & Travel funds - primarily remove support of out-of-town Corporate Headquarters visits - \$4,000 savings.

Impact:

The above reductions will have the following impacts:

- (a) Winter Market Reduction: Starting in the 2013/2014 budget cycle, the City has supported the operations of a Winter Farmer's Market out of the Opera Galleria. The funding originally helped the Winter Market expand its operations to include an additional day each month during the season. This resulted in an additional 4 days of operations. More recently, the funds have been used to support the overall operations of the Winter Market now managed by the NoCo Food Cluster. Funds have already been provided for the 2017/2018 market season, therefore, reducing our support to \$0 in 2018 will impact the 2018/2019 market season and may lead to a reduction of operations. The NoCo Food Cluster is still evaluating the impact.
- (b) UniverCity Connections Reduction: The City has been supporting UniverCity Connections - a joint partnership between a number of local non-profits, the City and Colorado State University - for the past several budget cycles. UniverCity Connections originally convened to address the opportunities that could be created by better linking the City (specifically Old Town) with and CSU. In recent years, UniverCity Connections has become a convener of community dialogues addressing a number of important topics, including: affordable housing, growth, and economic conditions. The partnership's shift to convener does not require the same level of financial support. Therefore, the proposed reduction aligns the on-going funding with the current activities of the group.
- (c) Corporate Headquarters Travel Reduction: The City has funded through the Economic Health Office funds to travel to the corporate headquarters of primary employers with significant satellite offices in our community (e.g., Avago/Broadcom, Intel, HP, AMD, etc.). The proposed reduction will eliminate the funds supporting this activity. The impact: staff will not be able to meet face-to-face with the executives of these companies in their headquarters offices. Staff will continue to maintain strong relationships with local executives and take advantage, when they can, of time with headquarters executives who travel to Fort Collins.

Expense Fund(s):		Ongoing	One-Time	Total
1)	254 - Keep Fort Collins Great Fund	\$19,000		\$19,000
2)	100 - General Fund	\$9,000		\$9,000
		\$28,000	\$0	\$28,000

City of Fort Collins 2018 Revision Form



Offer Name:	HR - Cancel Skillssoft Online Courses Contract in 2018		
Outcome:	High Performing Govt.	Contact:	Teresa Roche
Svc Area:	Information & Employee Svcs	Related Offer #:	42.1
Department:	Human Resources		

Offer Reduction Description:

Cancel Skillssoft Online Courses Contract in 2018.

Impact:

Skillssoft is a third party platform that costs \$40k a year and allows us to make available 38 online courses for all employees to access learning 24/7 365 days a year. In reviewing the past 12 months of utilization, 140 employees have accessed a course, and only 103 have successfully completed their online course. We are not seeing the return on these dollars spent and there is no direct or indirect impact to the community of Fort Collins by cancelling Skillssoft. If and when we prioritize content for individual development that aligns with City strategies, we should consider other strategies. Some strategies are free, such as MOOC's or others might cost less to offer particularly if we focus what to provide based on greatest need. And if we do online, we need to insure greater utilization by building a support system around this type of offering.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$40,000)		(\$40,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Reduction for IT Training and Innotas Test Environment		
Outcome:	High Performing Govt.	Contact:	Dan Coldiron
Svc Area:	Information & Employee Svcs	Related Offer #:	9.1
Department:	Information Technology		

Offer Reduction Description:

This offer will reduce \$15,500 from IT's Conference and Training budget. This funding was intended for the additional training needs for the new IT staff in the Enterprise Resource Planning (ERP), Data Management, and E-Government divisions where there has been higher than normal turnover.

This offer will also reduce \$6,500 from IT's annual Innotas time tracking software renewal. This funding is specifically for the "Sandbox" testing and training environment within Innotas. The software assists the IT department in resource reporting, project planning and tracking, and time tracking for the IT Department staff.

Impact:

Reducing the Conference and Training budget will require prioritization of the remaining funds in order to focus on the development of newly hired staff and optimization of training efforts in general. It is expected that reasonable results can be achieved.

Eliminating the Innotas test environment will reduce the research and development effort to learn and test new applications within Innotas' time tracking capabilities to further enhance how the Department can enhance the use of the software beyond its current capabilities.

This reduction will have no impact to existing service levels within IT nor have an impact to the community.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$22,000)		(\$22,000)

City of Fort Collins 2018 Revision Form



Offer Name:	IT - Reduce/Right Size Managed Print Services		
Outcome:	High Performing Govt.	Contact:	Dan Coldiron
Svc Area:	Information & Employee Svcs	Related Offer #:	9.1
Department:	Information Technology		

Offer Reduction Description:

This offer will rightsize the ongoing costs for Managed Print Services (MPS). The MPS project is a City-wide coordination of contracts for copier and printer maintenance in an effort to reduce printing and printer consumables costs. The cost for this service was originally estimated to be \$50,000 per year in 2017 and 2018 where the actual cost is coming in at \$31,000 per year.

Impact:

The \$19,000 reduction rightsizes the annual costs for this service to the true cost of the contract based on actuals from the first half of 2017. There will be no impact to the organization or the community with MPS services remaining at their current levels in 2018.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$19,000)		(\$19,000)

City of Fort Collins 2018 Revision Form



Offer Name:	Finance 3rd Party Training and Education Services Reduction		
Outcome:	High Performing Govt.	Contact:	Mike Beckstead
Svc Area:	Financial Services	Related Offer #:	10.8
Department:	Budget		

Offer Reduction Description:

Offer 10.8 - ENHANCEMENT: 1.0 FTE - Process Analyst supporting new Continuous Improvement Program was approved in the 2017-18 Biennial Budget. That Offer included a commitment to train over 50% of the City organization over a five year period on continuous improvement tools and methodologies. This program has been implemented and is called FC Lean. The Offer include \$30,000 per year for a outside entity to provide the training to City staff. However, we have since developed our own training curricula and are delivering that training to the organization with staff in the FC Lean program. Accordingly, the budget for that training and education can be reduced ongoing.

Impact:

There will be no negative impact to City staff or the community from this reduction.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$25,000)		(\$25,000)

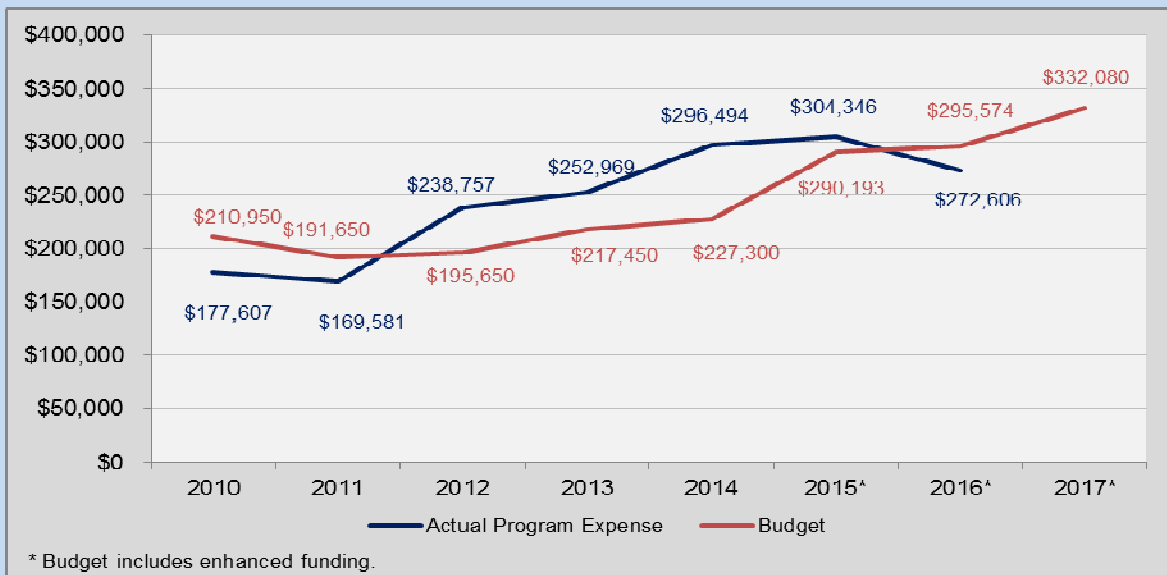
City of Fort Collins 2018 Revision Form



Offer Name:	Finance - Reduce Enhanced Funding for the Low Income Rebate Program		
Outcome:	High Performing Govt.	Contact:	Mike Beckstead
Svc Area:	Financial Services	Related Offer #:	11.2
Department:	Finance Administration		

Offer Reduction Description:

Offer 11.2 - ENHANCEMENT: Low Income, Senior and Disabled Rebate Program Additional Funding was approved in the 2017-18 Biennial Budget to increase the money available to support this important City program. Since a high point in 2014 which culminated in participation of 1,556 citizens benefitting from the program, participation dropped in 2015 and then again in 2016 to 1,300 citizens, **despite increased outreach efforts**. Analysis has identified a few drivers of that decline which staff is working to address to increase participation levels, but until that increases, the enhanced level of funding is not currently needed. Depending on the increased level of demand realized in 2017 a similar Offer for enhanced funding could be submitted for the 2019-20 budget.



Impact:

There will be no negative impact to citizens from this reduction unless participation rates for 2018 increase above the high water mark of 2014. If that would occur, a separate specific appropriation for the increase would be requested in late 2018.

Expense Fund(s):	1) 100 - General Fund	Ongoing	One-Time	Total
			(\$34,950)	

City of Fort Collins 2018 Revision Form



Offer Name:	City Clerk Reduction of Licensing and Administrative Expenses		
Outcome:	High Performing Govt.	Contact:	W Winkelmann/R Knoll
Svc Area:	Executive Services	Related Offer #:	13.1
Department:	City Clerk's Office		

Offer Reduction Description:

This reduction offer includes:

- (a) Reduction of funds available for the contractual Marijuana Licensing Authority and codification of City Code/Land Use Code/Traffic Code (\$5000)
- (b) Reduction of funds for outside reproduction (\$5000)
- (c) Reduction of funds for office supplies (\$1000)
- (d) Reduction of postage and office supplies for passport program (\$1000)

Impact:

The above reductions will have the following impacts:

- (a1) The services of the Marijuana Licensing Authority are driven by the number and types of applications received and disciplinary actions taken. It is not possible to predict the need in 2018. This reduction may have no impact.
- (a2) A reduction in codification services may cause delay in codification of adopted ordinances. City staff has requested more frequent codification to lessen the potential for using outdated Code language pending codification of new ordinances. This reduction is contrary to the needs expressed by Code book users.
- (b) This reduction reflects possible savings realized by copying Council agendas in-house rather than sending out to a printer; however, this shift results in higher copier costs (pay per copy). In spite of reduction, the agendas still need to be produced. Reduction could result in overall shortfall at end of the year.
- (c) The reduction of office supplies should have minimal impact.
- (d) Although the proposed reduction in the passport program is minimal, this business unit was significantly trimmed in the 2017-2018 BFO process. The program runs the risk of being underfunded, especially since equipment replacement budgeted in 2017 has to-date not been necessary, and may need to occur in 2018, when no equipment replacement was budgeted. If funds are depleted before year-end, a decision will need to be made to either (1) backfill funding from other sources, or (2) suspend the program for the remainder of the year. Suspension of the program will reduce projected revenue.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$12,000)		(\$12,000)

City of Fort Collins 2018 Revision Form



Offer Name:	City Clerk Reduction of Election Costs in 2018		
Outcome:	High Performing Govt.	Contact:	D Coldiron/R Knoll
Svc Area:	Executive Services	Related Offer #:	13.2
Department:	City Clerk's Office		

Offer Reduction Description:

This reduction offer includes \$5600 from funds set aside for a possible November 2018 election. The cost for participating in a November election is not negotiable, and the City's share of the overall cost is a proration based on the number of eligible electors within the city limits.

This reduction is one-time as ongoing money for November elections has not yet been established as a budgeting norm.

Impact:

The cost of participating in a November election is not negotiable, and the participating entities share the cost based on the number of eligible electors within each jurisdiction. The impact of this reduction will not be known until after the November 2018 election (if the City participates), until final billing occurs.

If the City participates in the November 2018 election, and the City's share exceeds the funds available, the shortfall will have to be addressed at that time.

Budgeted funding for a November 2018 election was established in the 2017-2018 BFO process.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		(\$5,600)	(\$5,600)

City of Fort Collins 2018 Revision Form



Offer Name:	City Manager's Office and City Council Reductions		
Outcome:	High Performing Govt.	Contact:	Wendy Bricher/Tyler Marr
Svc Area:	Executive Services	Related Offer #:	22.1, 22.2
Department:	City Manager's Office		

Offer Reduction Description:

This reduction offer will result in the City Council and City Manager's Office stopping a number of activities, described below:

- (a) Reduce support for performance excellence consulting, primarily for the Malcolm Baldrige award process - \$9,000 savings;
- (b) Reduce funding for employee recognition week activities - \$4,000 savings;
- (c) Reduce amount of variable funding for miscellaneous sponsorships from the CMO - \$3,000 savings;
- (d) Reduce travel funding for staff to participate as Baldrige Examiners - \$2,600 savings;
- (e) Reduce office supply budget - \$2,000 savings in CMO and \$500 savings for City Council; and
- (f) Reduce business meals budget for City Council - \$1,000 savings

The items above are listed in priority order.

Impact:

The above reductions will have the following impacts:

- (a) The City's use of performance excellence consulting dollars have been instrumental in our progress on the Baldrige journey. Reducing this budget would mean that items such as consultation for site visit preparation, application preparation, and other related activities would need to be reduced, eliminated, or covered with contingency dollars.
- (b) Reducing employee recognition week activities would inhibit the City's ability to adapt to potential cost increases for future events. Two year trend for this event is at \$16,000, which is why the amount suggested is at \$4,000
- (c) Reducing the amount of donations and scholarships available for the CMO to participate in/give would potentially decrease our presence in the community. Funding remains for standard scholarships in the amount of \$9,450.
- (d) Reducing the travel budget for Baldrige examiners would decrease the City's ability to give back to the baldrige program and also decrease potential learnings from other organizations by having staff participate as national examiners.
- (e) Office supply budgets for both the Manager's Office and Council have historically been underspent, reducing the ongoing budget for these items may create a challenge should use or prices increase
- (f) City Council uses the business meals budget to conduct meetings with one another and/or with constiutents. Reducing this budget may decrease the number of these meetings, but this budget has historically been underspent.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$22,100)		(\$22,100)

City of Fort Collins 2018 Revision Form



Offer Name:	City Attorney - Reduce Hourly Law Clerk		
Outcome:	High Performing Govt.	Contact:	Mary Donaldson
Svc Area:	Legal Services	Related Offer #:	62.1
Department:	City Attorney's Office		

Offer Reduction Description:

The reduction in the total number of hours of summer law clerk services available to the City Attorney's Office.

Impact:

There would be reduced research support for the existing attorney staff.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	(\$8,000)		(\$8,000)

Offer Summary: Proposed Additions for the 2018 Budget Revisions - By Category

Strategic	Budget Revision	FTE	Ongoing \$	One-Time \$	Total
Capital/Equipment Replacement					
C&R 2.1	Neighborhood Park Development		0	1,200,000	1,200,000
ENV 4.1	Microhydro Power Generator at the Water Treatment Facility		0	434,000	434,000
C&R 2.1	Parks Department Equipment Replacement		0	101,000	101,000
HPG 7.8	Lincoln Center Roof Replacement		0	100,000	100,000
Sub-Total			\$0	\$1,835,000	\$1,835,000
Safety & Security					
SAFE 5.1	Encampment Cleaning Services		\$130,000	\$0	\$130,000
SAFE 5.2	Dedicated Jail Space for Municipal Offenders		115,000	0	115,000
SAFE 5.6	Arc Flash Hazard Study and Assessment		0	100,000	100,000
HPG 7.1	Cyber Security Risk and Vulnerability Management		0	100,000	100,000
SAFE 5.1	Municipal Court Interim Security Enhancement	0.5	0	40,000	40,000
HPG 7.4	215 N. Mason Overall Security Enhancements		0	29,000	29,000
Sub-Total			0.5	\$245,000	\$269,000
365 Transfort Service					
HPG 7.1	Transfort Maintenance Shop Staffing (WFO)*	2.0	\$140,000	\$0	\$140,000
TRAN 6.1	Transfort 365 Funding Shortfall for 2018		81,000	0	81,000
Sub-Total			2.0	\$221,000	\$0
Other					
TRAN 6.2	Parking Technology			\$750,000	\$750,000
NLSH 1.4	Parkway Renovations		3,000	200,000	203,000
NLSH 1.1	Occupancy Study		0	78,000	78,000
HPG 7.7	City Fund Foundation		0	65,000	65,000
ECON 3.4	Business Engagement Support		0	45,000	45,000
ENV 4.4	Air Quality Program Technical Support		0	40,000	40,000
Sub-Total			\$3,000	\$1,178,000	\$1,181,000
Grand Total			2.5	\$469,000	\$3,282,000

* This is an internal transfer that comes with it's own funding so it's not a net increase in ongoing expenses

Offer Summary: Proposed Additions for the 2018 Budget Revisions - By Fund

Fund	Outcome	Service Area	Related Offer #	Adjustment Requested	FTE	Ongoing \$	One-Time \$	Total Fund Ongoing & One-Time
General Fund								
TRAN	Planning, Dev & Trans			Parking Technology			\$750,000	\$750,000
NLSH	Comm & Op Services		17.2	Parkway Renovations		3,000	200,000	203,000
SAFE	Judicial Services			Dedicated Jail Space for Municipal Offenders		115,000	0	115,000
C&R	Comm & Op Services		15.9	Parks Department Equipment Replacement		0	101,000	101,000
SAFE	Financial Services			Arc Flash Hazard Study and Assessment		0	100,000	100,000
HPG	Comm & Op Services		19.5	Lincoln Center Roof Replacement		0	100,000	100,000
NLSH	Executive Services			Occupancy Study		0	78,000	78,000
ECON	Financial Services			City Fund Foundation		0	65,000	65,000
ECON	Sustainability Services		26.1	Air Quality Program Technical Support		0	40,000	40,000
SAFE	Judicial Services			Municipal Court Interim Security Enhancement	0.5	0	40,000	40,000
ECON	Sustainability Services			Business Engagement Support		0	35,000	35,000
HPG	Financial Services			215 N. Mason Overall Security Enhancements		0	29,000	29,000
C&R	Comm & Op Services			Encampment Cleaning Services		26,000	0	26,000
Total General Fund					0.5	\$144,000	\$1,538,000	\$1,682,000
Neighborhood Parkland Fund								
C&R	Comm & Op Services		67.13	Neighborhood Park Development		\$0	\$1,200,000	\$1,200,000
Total Neighborhood Parkland Fund						\$0	\$1,200,000	\$1,200,000
Natural Areas								
C&R	Comm & Op Services			Encampment Cleaning Services		104,000	0	104,000
Total Natural Areas Fund						\$104,000	\$0	\$104,000
Transit								
TRAN	Planning, Dev & Trans		67.13	Transfort 365 Funding Shortfall for 2018		\$81,000	\$0	\$81,000
Total Transit Fund						\$81,000	\$0	\$81,000
Equipment Fund								
HPG	Comm & Op Services			Transfort Maintenance Shop Staffing (WFO)*	2.0	\$140,000	\$0	\$140,000
Total Equipment Fund					2.0	\$140,000	\$0	\$140,000
Water Fund								
ENV	Utility Services			Microhydro Power Generator at the Water Treatment Facility		\$0	\$434,000	\$434,000
Total Water Fund						\$0	\$434,000	\$434,000
Utilities CS&A								
HPG	Utility Services			Cyber Security Risk and Vulnerability Management		\$0	\$100,000	\$100,000
ECON	Sustainability Services			Business Engagement Support		\$0	\$10,000	\$10,000
Total CS&A Fund						\$0	\$110,000	\$110,000
TOTAL ALL FUNDS					2.5	\$469,000	\$3,282,000	\$3,751,000

* This is an internal transfer that comes with it's own funding so it's not a net increase in ongoing expenses

City of Fort Collins 2018 Revision Form



Offer Name:	Neighborhood Park Development		
Outcome:	Culture & Recreation	Contact:	Dawna Gorkowski
Svc Area:	Community & Operation Services	Related Offer #:	70.2, Ord 38 of 2017
Department:	Park Planning & Development	Capital?:	Yes
Linkage to Strategic Objective:	C&R 2.1 - Improve the community's sense of place with a high value on natural areas, culture, recreation and park systems.		
How does Offer Link to Strategic Objective:	Funding this offer continues the development of the City's neighborhood park system per the Council adopted 2008 Parks & Recreation Policy Plan		
Performance Measure(s):	CR 61. Acres of Park /1,000 Population		
	CR 68. % of citizens responding very good/good quality of - Parks		

Offer Description:

This offer will provide funding for the development of neighborhood parks in the City, as provided in the Parks & Recreation Policy Plan. New neighborhood parks are developed as new residential development occurs throughout the city. Development of a neighborhood park typically occurs over many years, starting with the purchase of land and acquisition of raw water shares, followed by park design and construction after sufficient development has occurred around the park and adequate impact fees have been acquired to fund the construction of the park. Neighborhood parks are funded with impact fees that can only be used for the development of neighborhood parks. Additional appropriations are needed for 2018 due to an issue that occurred during the regular 2017-18 budget council adoption process. A council member had a conflict of interest regarding a neighborhood park described in the offer. The Council elected to remove this offer from the budget in order to be able to approve the budget. As a result of this, a separate appropriation was made outside of the budget process to fund development of neighborhood parks in 2017. This offer will provide funding for development of neighborhood parks in 2018. As neighborhood park development occurs in response to the pace and location of development occurring throughout the city, priorities are subject to change. This funding is intended for several purposes, including:

City of Fort Collins
2018 Revision Form



Offer Name: Neighborhood Park Development

1. Streets Park - Development of Streets Park, located near the intersection of Vine & Lemay. As a City Council directed outcome of the Lincoln Corridor Plan a few years ago, funding was directed for improvements to neighborhoods surrounding Lincoln Corridor, including the Alta Vista and Andersonville neighborhoods. Based on citizen and neighborhood advisory committee input, Streets Park was selected for improvement. Additional funding beyond the funding appropriated through the Lincoln Corridor project is needed to develop the park to an acceptable standard. Anticipated park amenities include a restroom, shelter, playground, and multi-purpose fields. Other funding sources, including private donations, have been secured to help pay for the park development. The park is anticipated to be complete in 2018 or early 2019. Approximately \$700,000 is needed to complete Streets Park.

2. Raw Water Shares - When possible, parks are irrigated with raw water. Raw water shares are typically purchased as soon as possible, as the cost of these shares goes up over time. Additional raw water shares are needed for new and existing neighborhood parks. The cost of these shares is estimated at approximately \$300,000

3. Parks & Recreation Plan Update - The 2008 Parks & Recreation Plan Update is in need of an update. Staff would like to start the process in 2018, in order dovetail with and leverage other City planning efforts underway. Consultant services are estimated at approximately \$200,000.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 270 - Neighborhood Parkland Fund		\$1,200,000	\$1,200,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 270 - Neighborhood Parkland Fund		\$1,200,000	\$1,200,000

City of Fort Collins 2018 Revision Form



Offer Name:	Microhydro Power Generator at the Water Treatment Facility		
Outcome:	Environmental Health	Contact:	Mark Kempton
Svc Area:	Utility Services	Related Offer #:	96.1 in 2015/16 BFO
Department:	Ut Water Production Div	Capital?	Yes
Linkage to Strategic Objective:	ENV 4.1 - Achieve Climate Action Plan (CAP) goals by reducing greenhouse gases (GHGs).		
How does Offer Link to Strategic Objective:	Project will provide hydroelectric power to the Water Treatment Facility through a 79 Kw micro-hydro power turbine generator on the Horsetooth raw water line. Turbine will provide up to 30% of the facility's power needs through a renewable energy source leading to an annual reduction of 375 metric tons of CO2e emissions.		
Performance Measure(s):	ENV 9. Percent decrease in community Greenhouse Gas (GHG) emissions from ENV 35. Electricity (GHG) 2020 CAP Goal vs Actual		

Offer Description:

The Micro-Hydro Generation project includes the installation of a small hydro power generator on the Horsetooth raw water line at the Water Treatment Facility. The Micro-Hydro project is an important part of the Water Treatment Facility's efforts to assist with the City's Climate Action Plan (CAP) goals. The Generator will utilize the elevation of the water in Horsetooth Reservoir to generate electricity as the water enters the Water Treatment Facility. The project will have a maximum generation capacity of 79 kW, with an estimated average annual production of 550 Megawatt-hours of electricity (approximately 30% of the Facility's annual electric use). The project will eliminate 375 metric tons of CO2e of greenhouse gas per year. Benefit/Cost (B/C) analyses of the project indicate a break even period of 21 years with a B/C ratio of 1.38 over a 30 year period. With proper maintenance, it is anticipated that the Generator can operate without major replacement for a period up to 100 years. For comparison purposes to other CAP related projects/initiatives, the following table is provided.

Initiative	Impact (Tons CO2)	Cost/Ton CO2
MEEF	1000	\$26
LED Street Lights	1000	\$48
DWRF Co-Gen	2700-3900	\$76-109
Microhydro	375	\$118

At the time of the original BFO offer in 2014, the full project cost was estimated to be \$612,000. After additional effort on the design and permitting process, the estimated project cost is now \$792,000. The 2015/16 BFO offer was for \$285,000 which was less than the estimated project cost at the time. The project was initially intended to be partially funded from Offer 96.1 (Microhydro offer) and lapsing annual Minor Capital Project funds. Upon further review it was determined that this approach does not conform to the City's financial policies, and was not a feasible funding mechanism for the project.

Expense Fund(s):	1)	502 - Water Fund	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
				\$434,300	\$434,300
Funding Source(s):	1)	502 - Water Fund	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
				\$434,300	\$434,300

City of Fort Collins 2018 Revision Form



Offer Name:	Parks Department Equipment Replacement		
Outcome:	Culture & Recreation	Contact:	Dawna Gorkowski
Svc Area:	Community & Operation Services	Related Offer #:	15.9,16.5, 34.3
Department:	Parks	Capital?	No
Linkage to Strategic Objective:	C&R 2.1 - Improve the community's sense of place with a high value on natural areas, culture, recreation and park systems.		
How does Offer Link to Strategic Objective:	Replacement of equipment is essential for efficiently and effectively maintaining the City's park system which is highly valued and used by citizens. The parks system give citizens a sense of community and places to enjoy many community activities. High demand on these assets requires proper equipment to keep up with use and expectations of the community.		
Performance Measure(s):	HPG 19. Number of replacements within the window of replacement criteria		

Offer Description:

This offer provides for two quarterly equipment rent payments to Fleet Services for the Equipment Replacement Program in 2018. Quarterly payments will need to be funded in subsequent budget cycles for a total of five years. The initial offers in the 2017/2018 budget process were not funded due to a misunderstanding about the connectivity of how one offer could fund another. At the last minute an additional offer was created to fund a small portion of the equipment (3 pieces) that needed to be replaced. That offer was # 15.13. This offer requests funding for the remaining equipment that was not funded in the 2017/2018 budget process.

The Fleet Service Department sets the criteria for replacement and all equipment in this offer are overdue for replacement. If these pieces are not replaced they will require costly repairs. This offer includes the replacement of trucks, mowers, utility vehicles, skidsteer, tractors and a turbine blower. Replacement of this equipment is essential to the continued operation and maintenance services provided by the Parks Department.

Preference will be given to any replacement bids that have alternative fuel especially electric options.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$101,000	\$101,000
Funding Source(s):	1) 100 - General Fund		\$101,000	\$101,000

City of Fort Collins 2018 Revision Form



Offer Name:	Lincoln Center Roof Replacement		
Outcome:	High Performing Govt.	Contact:	Tracy Ochsner
Svc Area:	Community & Operation Services	Related Offer #:	19.5
Department:	Operation Services	Capital?	Yes
Linkage to Strategic Objective:	HPG 7.8 - Optimize the use of City assets through capital improvement planning, preventative maintenance and asset management.		
How does Offer Link to Strategic Objective:	Protecting the City's assets through major maintenance will extend the life of this facility.		
Performance Measure(s):	HPG 14. Major building maintenance and repair		

Offer Description:

This offer was funded in the 2017 but the money needed to be used to mitigate a higher priority safety issue in the Lincoln Center Columbine room. Funding this offer will allow the necessary dollars to replacement for one section of the Lincoln Center Roof that is over 30 years old and beyond patching. This roof is above the performance hall, and any leaks could have serious impacts to the core operations of that facility . In addition the current roof is a "rock-impregnated" tar roof that is old technology and does not perform well. . All other sections at the Lincoln Center have been replaced recently.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$100,000	\$100,000
Funding Source(s):	1) 100 - General Fund		\$100,000	\$100,000

City of Fort Collins 2018 Revision Form



Offer Name:	Encampment Cleaning Services		
Outcome:	Safe Community	Contact:	Dawna Gorkowski
Svc Area:	Community & Operation Services	Related Offer #:	
Department:	Parks	Capital?	No
Linkage to Strategic Objective:	SAFE 5.1 - Improve community involvement, education and regional partnerships to make our community safer and stronger.		
How does Offer Link to Strategic Objective:	This offer works with a local vendor in removing illegal encampments in the Parks, downtown and Natural Areas to provide safe areas for citizens to recreate.		
Performance Measure(s):	SAFE 38. % of citizens responding always safe/usually safe - Trails SAFE 36. % of citizens responding always safe/usually safe - Natural areas/open space		

Offer Description:

Funding this offer would allow for the safe removal of illegal encampments. The homeless/transient environment has changed rapidly in the last 10 years. Encampments contain all manners of hazardous materials which need to be removed for the safety of the public. Materials including needles, soiled clothing, human waste and drugs that all need to be handled and disposed of in the proper manner. Existing staff is not trained or equipped to handle the type of hazards that are present in the encampments.

This offer would fund specially trained contractors to provide cleanup services. Hazardous materials disposal costs of \$20,000 are included in this offer. This is a new service that will be evaluated for effectiveness and whether appropriate resources are allocated to fund the level of cleanup that is required by the encampment activities.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$26,000		\$26,000
	2) 272 - Natural Areas Fund	\$104,000		\$104,000
		\$130,000	\$0	\$130,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100 - General Fund	\$26,000		\$26,000
	2) 272 - Natural Areas Fund	\$104,000		\$104,000
		\$130,000	\$0	\$130,000

City of Fort Collins 2018 Revision Form



Offer Name:	Dedicated Jail Space for Municipal Offenders		
Outcome:	Safe Community	Contact:	Jeremy Yonce
Svc Area:	Judicial Services	Related Offer #:	Ord 84 of 2017
Department:	Municipal Court	Capital?	No
Linkage to Strategic Objective:	SAFE 5.2 - Enhance our Police Services capability to foster public trust and create a safer community.		
How does Offer Link to Strategic Objective:	This offer will enhance Police Services capability to foster public trust and create a safe community, and provide Municipal Court services that meet the needs of the community.		
Performance Measure(s):			

Offer Description:

Due to overcrowding at the Larimer County Jail, many Municipal Offenders are being released immediately after arrest and without a bond due. Some of these defendants continue to commit new municipal crimes after release and are re-arrested again for failing to appear multiple times for Municipal Court appearances. This offer will provide three dedicated jail bed spaces to house these defendants. This offer will assist in protecting and preserving the City's quality of life, enhancing Police Services capability to foster public trust and create a safe community, and provide Municipal Court services that meet the needs of the community.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$115,000		\$115,000
Funding Source(s):	1) 100 - General Fund	\$115,000		\$115,000

City of Fort Collins 2018 Revision Form



Offer Name:	Arc Flash Hazard Study and Assessment		
Outcome:	Safe Community	Contact:	Allison Fultineer
Svc Area:	Financial Services	Related Offer #:	N/A
Department:	Safety, Security, & Risk Mgmt.	Capital?	No
Linkage to Strategic Objective:	HPG 7.4 - Develop and implement initiatives to achieve safety goals and continue to focus on employee health and wellness.		
How does Offer Link to Strategic Objective:	This work will address the requirement to comply with National Electric Code (NEC), National Fire Protection Association (NFPA) and Occupational Safety and Health Ad (OSHA) regulations as well as the liability associated with arc flash potential in employees and non-employees, City buildings and property.		
Performance Measure(s):	HPG 4. City Employee Safety - Total Recordable Injury Rate (TRIR) YTD		

Offer Description:

An arc flash is a phenomenon where a flashover of electric current leaves its intended path and travels through the air from one conductor to another, or to ground. The results are often violent and when a human is in close proximity to the arc flash, serious injury and even death can occur. Each piece of equipment operating at 50 volts or more and not put into a deenergized state must be evaluated for arc flash and shock protection.

Funding this offer is necessary to begin work on a multi-year compliance plan required for arc flash pre-assessment surveys for City Facilities (Utility facilities have largely been completed under an independent project some time ago). The locations to be assessed include switchgear, switchboards, panelboards, and motor control centers in City buildings and property. The purpose of the study is to identify the energy levels, boundary distances and required Personal Protective Equipment required (PPE) for anyone (employees and non-employees) working around this equipment. This work must be done by a qualified expert, which we currently do not have on staff.

Electrical Arcs resulting from short circuits and faults are extremely dangerous and are usually catastrophic (death or severe injury) to all persons working in the area.

This work will address the requirement to comply with National Electric Code (NEC), National Fire Protection Asscoation (NFPA) and Occupational Safety and Health Ad (OSHA) regulations as well as the liability associated with arc flash potential in employees and non-employees, City buildings and property. Safety, Security & Risk Management is partnering closely with Operations Services and Light & Power on this work.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$100,000	\$100,000
Funding Source(s):	1) 100 - General Fund		\$100,000	\$100,000

City of Fort Collins 2018 Revision Form



Offer Name: Cyber Security Risk and Vulnerability Management

Outcome: High Performing Govt. **Contact:** Mary Evans/Jen Barna

Svc Area: Utility Services **Related Offer #:** 45.17 (from 2015)

Department: Utility Tech. & Cust. Service **Capital?:** Yes

Linkage to Strategic Objective: SAFE 5.6 - Optimize the use of data and technology to improve service and protect mission critical infrastructure.

How does Offer Link to Strategic Objective: Earlier this year, the City completed a cybersecurity governance assessment which identified several high priority action items. Effective governance is essential to protecting City and customer assets and information. These funds will be used to employ a consulting service to help establish cyber security and privacy governance. This includes defining and integrating responsibility and accountability into the strategic cyber security decision process, policy development, and improvements to specific processes for ensuring the security of confidential data and critical infrastructure, and the ability to make informed strategic decisions related to security risk. In addition to alignment with SAFE 5.6, it also aligns with the following strategic objectives due to the policies and process improvements to be implemented.
 HPG 7.1 - Provide world-class services that meet the needs of the community.
 HPG 7.8 - Optimize the use of City assets through capital improvement planning, preventative maintenance and asset management.

Performance Measure(s): HPG 96. Information Technology Internal Service Survey
 We will soon have new metrics resulting from a recently completed cyber security project. They are based on the NIST Framework for Improving Critical Infrastructure Cybersecurity and the DOE's Cybersecurity Capability Maturity Model (C2M2). They are not in ClearPoint, yet.

Offer Description: This offer provides funding for consulting assistance, staff training and tools necessary to conduct the first phase of improving cybersecurity program capabilities to better protect Utilities' mission-critical information systems and confidential data and to ensure that the City organization is equipped to prevent and respond appropriately to increasingly complex situations regarding data privacy and system security. The funds will be used to define and implement governance policies, metrics, and processes to ensure that wise decisions related to the security of confidential data and critical infrastructure can be made. These priorities were identified during a cyber security governance assessment completed earlier this year. Initially staff had requested to reappropriate the \$40,000 remaining in the 2016 project budget to begin implementation. Based on Council direction that it would be more appropriate to consider this in the 2018 budget, staff developed an offer that is based on the true project needs, rather than scoping according to anticipated budget availability. This project supports and aligns with the National Institute of Standards and Technology's (NIST) Framework for Improving Critical Infrastructure Cybersecurity endorsed by the Department of Energy, Department of Homeland Security, and the White House; the Baldrige Program; the American Public Power Association's Reliable Public Power Provider program (APPA RP3), and the American Water Works Association's cyber security guide.

City of Fort Collins 2018 Revision Form



Offer Name: Cyber Security Risk and Vulnerability Management

Further Detail

While our reliance on technology continues, there has been a dramatic increase in the number and complexity of attacks resulting in significant consequences to governments, businesses, and individuals. To assist in assuring community resilience, Utilities and IT desire cybersecurity consulting help to mature our strategic cybersecurity governance and security of City systems and data. The tasks that are planned to be completed by the end of 2018, from the Cybersecurity Program Roadmap developed in 2017.

1. Define the expectations and responsibilities of Chief Security and Privacy Officers at the enterprise level and assign those roles.
2. Align the new Cybersecurity Program with the Safety program.
3. Establish metrics and begin ELT and operations management security reporting process
4. Develop a standardized enterprise documentation control process
5. Establish an enterprise privacy management program
6. Establish organizational information security policy. CRITICAL – drives many governance functions.
7. Define and align cybersecurity roles and responsibilities.
8. Develop and establish privacy in HR training and practices.

A cybersecurity decision-making process based on our existing organizational structure is key to ensuring that our security goals align with the City's goals. Policies and procedures will facilitate repeatable, more secure, and efficient processes. These fundamental steps will continue to mature our cybersecurity capabilities in a manner that supports the strategic objectives of the City. In order to accomplish this effort, an external bid will be released to engage the necessary resources.

Community Impact and Benefits

Fort Collins citizens and businesses are reliant on the City Utilities to distribute electricity, provide clean drinking water, ensure that storm and wastewater are released safely back to the environment, and protect their personal information. Having a governance process in place to make strategic security decisions helps ensure that resources are allocated in accordance with the City's goals. Written policies define and clarify what is expected of vendors, partners, and staff. Written procedures help create repeatability and reliability in our processes, which helps us be more efficient with time and money. Because operational and information technology is ubiquitous, the benefits realized by this work are expected to cascade throughout the City.

Previous Work and Discussions

Utilities spent \$116,600 in 2017 (a portion of 2015 BFO 45.17 Cybersecurity Risk and Vulnerability Management \$250k) on a risk assessment and gap analysis resulting in a Utilities cybersecurity roadmap. We followed the federal government's Cybersecurity Framework for Critical Infrastructure to perform the work. While we have addressed a portion of the Framework's security controls and have strong technical internet-facing security according to external assessments, there are multiple areas that are partially or not currently addressed. With the requested funds, we plan to lay the foundation to adequately secure our cyber infrastructure.

Expense Fund(s):	1) 605 - Utility Customer Srv & Adm	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
			\$100,000	\$100,000
Funding Source(s):	1) 605 - Utility Customer Srv & Adm	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
			\$100,000	\$100,000

City of Fort Collins
2018 Revision Form



Offer Name:	Municipal Court Interim Security Enhancement		
Outcome:	Safe Community	Contact:	Kelly Bernish
Svc Area:	Judicial Services	Related Offer #:	N/A
Department:	Municipal Court	Capital?	Yes
Linkage to Strategic Objective:	HPG 7.4 - Develop and implement initiatives to achieve safety goals and continue to focus on employee health and wellness.		
How does Offer Link to Strategic Objective:	This offer provides enhanced safety for Municipal Court Employees and Citizens using those services.		
Performance Measure(s):	N/A		

Offer Description:

The Municipal Court Security Officer (MCSO) position was created in 2014 to provide security and maintain decorum in the courtroom, Court Clerks' Office, main lobby, first floor hallways, prosecutors' offices, and the defendants' waiting areas during court sessions. Changes to the types of cases filed into Municipal Court and changes to State Laws require both the Chief Municipal Judge and the MCSO (Officer Garcia) to stay in the courtroom longer during arraignment sessions which leaves the other areas of the court, including the prosecutors' offices and defendants' waiting areas, without security for long periods of time. This security concern is amplified by the design of 215 N. Mason which in its current state does not allow the court to use security screening due to multiple entrances into the building. A security survey was conducted by this Court in August of 2017. 11 similarly sized Municipal Courts in Colorado, including Loveland and Greeley, were asked whether their court uses security screening equipment (x-ray, magnetometer, or both) before citizens entered court areas. All of the courts surveyed have and use screening equipment. Officer Garcia has been tracking weapons detected by staff since July 2017 and the numbers are increasing. The Court is now requesting additional funding to increase security in its controlled areas.

Out of respect for the organization's competitive BFO process, we have submitted this as a one-time, rather than on-going, expense. If approved, this funding will allow the Court to hire an hourly, private company security officer such as they have in the lobby of the Larimer County Justice Center or provide funding for hiring Fort Collins Police Services (FCPS) off-duty officer(s) to provide additional security during court sessions. This person will help monitor our space during court sessions and provide support for Officer Garcia, which should improve our security level to some extent. We do, however, intend to submit a substantial enhancement offer as part of the 2019-2020 BFO process relating to security. That enhancement offer will likely include funding for a 0.8 FTE Assistant Court Security Officer (a post-certified peace officer with a limited commission from FCPS) to support Officer Garcia as well as facility changes so that we can limit access to our space and install a magnetometer at our entry, as well as contract staffing for that check-point.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$0	\$40,000	\$40,000
Funding Source(s):	1) 100 - General Fund	\$0	\$40,000	\$40,000

City of Fort Collins 2018 Revision Form



Offer Name:	215 N. Mason Overall Security Enhancements		
Outcome:	High Performing Govt.	Contact:	Kelly Bernish
Svc Area:	Financial Services	Related Offer #:	N/A
Department:	Safety, Security, & Risk Mgmt.	Capital?	No
Linkage to Strategic Objective:	HPG 7.4 - Develop and implement initiatives to achieve safety goals and continue to focus on employee health and wellness.		
How does Offer Link to Strategic Objective:	These basic security enhancements to the 215 N. Mason building will offer protection to all employees in this public building from those people intending to cause harm and will protect assets that are currently open to any member of the public and unauthorized employees.		
Performance Measure(s):	N/A		

Offer Description:

This offer is to make some very low level office entrance security enhancements to the building which will strictly discourage unauthorized entry into Finance, Purchasing, Recreation and CPIO. Even though these are low level and very basic enhancements, it will add a level of protection that is vital for the protection of our employees and assets.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$29,000	\$29,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100 - General Fund		\$29,000	\$29,000

City of Fort Collins 2018 Revision Form



Offer Name:	Transfort Maintenance Shop Staffing (WFO)		
Outcome:	High Performing Govt.	Contact:	Tracy Ochsner
Svc Area:	Community & Operation Services	Related Offer #:	67.13
Department:	Operation Services	Capital?	Yes
Linkage to Strategic Objective:	HPG 7.1 - Provide world-class services that meet the needs of the community.		
How does Offer Link to Strategic Objective:	This offer will allow Transfort to expand its routes to provide world class services on weekends and holidays		
Performance Measure(s):	HPG 7. Percent of preventive maintenance work orders for Fleet Maintenance completed within 30 days of assignment		

Offer Description:

Funding this offer will add 2 FTE's, one mechanic and one maintenance worker, to the Fleet Services staff in order to provide Transfort 24/7 maintenance. The funds for this offer have been approved by Council with the approval of the 365 day bus service offer. There is no actual additional expense associated with this Offer. Rather, it is just to appropriate those funds in the Equipment Fund where the associated expenses will occur.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 601 - Equipment Fund	\$140,000		\$140,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 601 - Equipment Fund	\$140,000		\$140,000

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Offer Name:	Transfort Sunday Service Additional Funding		
Outcome:	Transportation	Contact:	Kurt Ravenschlag
Svc Area:	Planning, Dev & Transportation	Related Offer #:	67.13
Department:	Transfort	Capital?	No
Linkage to Strategic Objective:	TRAN 6.1 - Improve safety for all modes of travel including vehicular, pedestrian and bicycle.		
How does Offer Link to Strategic Objective:	This offer provides additional funding needed in 2018 for additional Sunday service.		
Performance Measure(s):	TRAN 1. Transfort Fixed Route Passengers per Revenue Hour		

Offer Description:

This Offer would provide additional needed funding for Transfort Sunday service in 2018. The original Transfort 365 budget offer was \$750,000. Subsequently, Council approved \$831,000 to be allocated for 365 services for additional routes, \$81,000 greater than the original offer. This budget request covers that difference. Further evaluation by CSU is needed to determine whether CSU will fund an amount greater than their original 6 month commitment (based on the original \$750K request).

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 290 - Transit Services Fund	\$81,000	\$0	\$81,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 290 - Transit Services Fund	\$81,000	\$0	\$81,000

City of Fort Collins
2018 Revision Form



Offer Name:	Parking Technology		
Outcome:	Transportation	Contact:	Craig Dubin
Svc Area:	Planning, Dev & Transportation	Related Offer #:	
Department:	Parking	Capital?	Yes
Linkage to Strategic Objective:	TRAN 6.2 - Improve traffic flow to benefit both individuals and the business community.		
How does Offer Link to Strategic Objective:	The tools, equipment and infrastructure to adequately manage parking demand in the downtown and neighborhoods are essential to achieving this strategic objective.		
Performance Measure(s):	TRAN 48. % of citizens responding very good/good - Availability of parking Downtown in Fort Collins		

Offer Description:

This offer provides for the installation of parking space sensors to collect data for occupancy and turnover, and manage parking demand and capacity. Sensors will be installed both on street and in parking structures. Currently, the collection of parking data is done by hand, and does not give a complete picture of parking trends and usage. This offer would invest in technology to collect ongoing, real-time parking data for on-street and parking structures in the downtown area. This technology indicates when a vehicle arrives and departs, and provides navigation to the public to open parking spaces through a new mobile device application soon to be deployed in the new Fire House Alley Parking Structure (FHAPS).

The parking sensors were specifically identified as an action item in the Downtown Plan (2017) to evaluate parking occupancy and provide data to inform the continuing conversations related to the future of on-street paid parking. The parking sensors will also be able to provide real time information to the public via the new FC Parking Application showing the public in real time where parking can be found. This helps address a major concern identified in the Downtown Plan and Parking Plan regarding the perception of limited parking availability in the downtown area.

On June 14, 2016 City Council directed Staff to pursue this appropriation for parking sensor technology using funds previously set aside for an on-street paid parking pilot. Staff researched technology and refined the scope of work necessary to deliver the project. If approved, staff will begin project implementation before year end.

Investment in this parking sensor technology is also integral and applicable to potential future paid parking management and pricing strategies. It can provide data necessary for pay stations and mobile device applications. If on-street paid parking is implemented, the City would need to purchase additional pay stations and appropriate signage for the downtown area. Staff estimates these additional costs in the range of \$550,000 to \$800,000 (depending on the size of the on-street paid parking area).

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 294 - Parking Fund		\$750,000	\$750,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100 - General Fund		\$750,000	\$750,000

City of Fort Collins 2018 Revision Form



Offer Name:	Parkway Renovations		
Outcome:	Neighborhood Livability & Social Health	Contact:	Dawna Gorkowski
Svc Area:	Community & Operation Services	Related Offer #:	17.2
Department:	Parks	Capital?	No
Linkage to Strategic Objective:	NLSH 1.4 - Protect and preserve the City's quality of life and neighborhoods.		
How does Offer Link to Strategic Objective:	This offer is preserving the City's quality of life and neighborhoods through design and management of streetscapes as visually appealing public spaces that contribute to Fort Collins' distinct identity.		
Performance Measure(s):	NLSH 26. Square Footage of Medians Renovated		

Offer Description:

Funding this offer would upgrade existing City parkways from non-irrigated parkways to the updated standard of irrigated turf grass with trees. Parkways for this purpose are defined as greenspaces that border streets along major City arterials.

Through implementation of current Streetscape Standards, a more sustainable and aesthetic landscape would be implemented. The Parks Department has identified areas for improvement for 2018 including West Drake, from Overland Drive to Hampshire Drive.

Benefits of converting to irrigated turf includes less hand watering utilizing a water truck by the Forestry Division to establish trees and decreased tree mortality. Turf grass has a cooling effect on the environment, outcompetes weeds which reduces the need for herbicide use, and reduces dust. Parkways would be brought up to current Streetscape Standards and will enhance the visual appeal of the community.

Expense Fund(s):	1) 100 - General Fund	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
		\$3,000	\$200,000	\$203,000
Funding Source(s):	1) 100 - General Fund	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
		\$3,000	\$200,000	\$203,000

City of Fort Collins 2018 Revision Form



Offer Name:	Occupancy Study		
Outcome:	Neighborhood Livability & Social Health	Contact:	Ginny Sawyer
Svc Area:	Executive Services	Related Offer #:	N/A
Department:	City Manager's Office	Capital?	No
Linkage to Strategic Objective:	NLSH 1.1 Improve access to a broad range of quality housing that is safe, accessible and affordable.		
How does Offer Link to Strategic Objective:	Offer will help determine if occupancy ordinance has impacted neighborhood quality of housing affordability.		
Performance Measure(s):	NLSH 57. % of citizens responding very good/good - Availability of affordable quality housing in Fort Collins		

Offer Description:

This offer will fund a one-time study focused on the City's existing occupancy ordinance. Study will focus on:

1. Has the occupancy ordinance had an impact on neighborhood quality?
2. Does the occupancy ordinance impact the affordability of housing?

Methodology will include:

1. Develop objective matrix to measure impact of ordinance. Matrix should include but is not limited to:
 - a. Owner-occupied to rental ratio by neighborhood or census tract (compared over time)
 - b. Nuisance violations by neighborhood/census tract (compared over time)
 - c. PSD enrollment numbers by neighborhood or census tract (compared over time)
 - d. Average home sales and price (compared over time)
 - e. Rent prices (compared over time)
2. Qualitative survey of residents measuring their perceptions of the impacts/success of the ordinance.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$78,000	\$78,000
Funding Source(s):	1) 100 - General Fund		\$78,000	\$78,000

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Offer Name:	City Fund Foundation		
Outcome:	Economic Health	Contact:	Mike Beckstead
Svc Area:	Financial Services	Related Offer #:	N/A
Department:	Finance Administration	Capital?	No
Linkage to Strategic Objective:	HPG 7.7 - Address long-term funding requirements by diversifying the revenue base and finding new revenue sources.		
How does Offer Link to Strategic Objective:	Council Priority - Establishment of a City Fund Foundation that supports and coordinates fund raising efforts associated with City projects and programs that will provide new funding sources and revenue for the City.		
Performance Measure(s):	N/A		

Offer Description:

This offer funds external consulting resources to support the establishment of a City Fund Foundation that supports and coordinates fund raising efforts associated with City projects and programs. This project is a Council Priority and is supported by council Resolution 2017-032.

The intent of the City Fund Foundation is to fund things outside the norm of the General Fund. The objective is to establish a committee to lead community engagement and fund raising efforts to support special initiatives not funded through available General Fund sources and to partner with the Community Foundation to provide the back office fiduciary agent support and controls.

2017 efforts will focus on communication and education of local donors of the project and its benefits, donor outreach and engagement, developing a list of potential donors, understanding the desires and priorities of potential donors, establishing fund protocols, processes and governance and finalizing agreement with the Community Foundation to assist as the fiduciary agent.

2018 efforts will entail the launch of the City Fund Foundation. Our consultant will facilitate the establishment of a Governance committee, fund raising models, community event coordination, brand and communication development, donor relations protocols, project selection and fund raising activities.

Reference attached City Fund Proposal for additional details.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$65,000	\$65,000
Funding Source(s):	1) 100 - General Fund		\$65,000	\$65,000

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Offer Name:	Business Engagement Support		
Outcome:	Economic Health	Contact:	Josh Birks
Svc Area:	Sustainability Services	Related Offer #:	N/A
Department:	Economic Health Office	Capital?	No
Linkage to Strategic Objective:	ECON 3.4 - Provide transparent, predictable and efficient processes for citizens and businesses interacting with the City.		
How does Offer Link to Strategic Objective:	Engaging business customers in a more robust manner will help to ensure more efficient processes when they interact with the City. The surveys to be done with this offer will help to establish a baseline and the customer relationship management (CRM) tool will centralize all information regarding engagement with each customer.		
Performance Measure(s):	ECON 30. % of citizens responding very good/good to the City's performance in - Support of businesses		
	ECON 4. Net Percent Change in Local Jobs		

Offer Description:

The purpose of this offer is to enhance the City's engagement with business customers. City Council defined Business Retention and Expansion (BRE) as a priority in their May 2017 retreat. In addition the 2016 Baldrige site visit report lists several opportunities for improvement (OFIs) related to the City's business customer. This offer will fund a number of tools to enhance the City's existing and future engagement with business customers. These tools will include a number of surveys as well as funds to pilot a customer relationship management (CRM) program. The specific tools are described in detail below.

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Offer Name: Business Engagement Support

1. National Business Survey - This survey will compliment the existing Community Survey and specifically target businesses within the community. The survey will be administered and analyzed by the same consultant that provides the Community Survey. The questions are benchmarkable to several other communities across the country. The purpose of the survey is to understand satisfaction with the community, overall business climate, and City services. The results of the survey will be used to adjust the type and delivery of services by the City to our business customer. In addition, the survey will be used by community partners to identify, develop, and refine new and existing business support services. Approximate cost - \$15,000

2. Small & Medium Business Survey - This second business survey will focus on small and medium sized enterprises (SMEs) in the community. The survey will seek to identify the unique challenges and opportunities facing this subset of the business community. Results will be used to analyze City services and identify potential new services to assist these types of businesses. This report will be used in a similar manner as the National Business Survey, however, the focus will be on small and medium sized businesses and the detail will be greater. The primary purpose of this study is to provide a strong baseline understanding of the challenges this growing sector of our economy faces. Approximate cost - \$10,000

3. CRM Pilot - The Economic Health Office will team with the Customer Connections team from Utilities to pilot a CRM tool. A CRM tool is a single database driven repository of all information related to engagement with a specific customer. This tool will allow for all departments to have access to a single file related to engagement with the City's business customers. Fort Collins Utilities has previously submitted budget offers for CRM deployment. These offers have been used to develop the business case for a CRM tool and define the needs of an enterprise-wide deployment. This offer focuses on a more modest pilot deployment as previously described. Approximate cost - \$20,000 (\$10,000 General Fund & \$10,000 Utility Customer Srv & Adm).

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$35,000	\$35,000
	2) 605 - Utility Customer Srv & Adm		\$10,000	\$10,000
		\$0	\$45,000	\$45,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100 - General Fund		\$35,000	\$35,000
	2) 605 - Utility Customer Srv & Adm		\$10,000	\$10,000
		\$0	\$45,000	\$45,000

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Offer Name:	Air Quality Program Technical Support for Radon and Outdoor Residential Burning		
Outcome:	Environmental Health	Contact:	Cassie Archuleta
Svc Area:	Sustainability Services	Related Offer #:	26.1
Department:	Environmental Services	Capital?	No
Linkage to Strategic Objective:	ENV 4.4 - Implement indoor and outdoor air quality improvement initiatives.		
How does Offer Link to Strategic Objective:	Funding this offer will provide additional resources for Environmental Services Air Quality staff to add capacity to better address new Council air quality priorities related to radon and outdoor residential burning.		
Performance Measure(s):	ENV 5. Outdoor Air Quality Index (AQI) - Fine Particulate Matter 2.5 microns (PM 2.5) ENV 2. Percent compliance with Healthy Homes Recommendations (e.g., radon testing and mitigation recommendation)		

Offer Description:

The Environmental Services Air Quality Program supports education, engagement, planning and regulatory efforts to improve air quality. Funding this revision request will provide funds for the Air Quality Program to add capacity to more fully address Council's air quality priorities (radon and outdoor burning) identified during the May 12-13 Council Retreat. These funds would be used to support a combination of professional contractor support, and hourly support, which would allow for more efficient use of funds to support a combination of administration and professional tasks related to the new priorities.

Radon is an indoor air pollutant that occurs naturally as a decay product from the ground, and it can accumulate in homes. Colorado has higher radon level than most states, and the EPA has characterized radon as the leading cause of lung cancer in non-smokers. Measurements in Fort Collins show that more than 65% of households test higher than EPA recommended levels. The City currently has an active radon program that includes provision of subsidized tests, tracking of results of tests sold through the City, outreach and zero-interest loans for radon mitigation. While 2016 Fort Collins survey data show that the rates of testing and mitigation for radon are increasing, only 26% of homes have a radon mitigation system, and there is room for continued improvement. In the past, Council has enacted radon mitigation requirements for new homes. In 2017, the Air Quality Advisory Board recommended to Council that the City should be doing more to ensure its residents are not exposed to dangerous levels of radon. These additional resources will be used to:

- Evaluate the health benefits of local mitigation. This will be done using existing characterizations of risk from the Environmental Protection Agency (EPA) and local radon data collected from test kits sold through the City.
- Support the City in identifying data needs, and conducting public outreach to better identify barriers to radon testing and mitigation, including but not limited to awareness, liability, cost and time.
- Identify policies and best practices in place in other communities.

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Offer Name: Air Quality Program Technical Support for Radon and Outdoor Residential Burning

- Support the City in forming and facilitating a workgroup to evaluate policy and best practice options, including cost:benefit analysis, to identify possible recommendations for additional policy or program implementation.

2016 survey data continue to show that 26% of homes have a member with a respiratory illness. Wood smoke contains poisonous and cancer-causing chemicals including carbon monoxide, hydrocarbons and formaldehyde. They enter the lungs by attaching to tiny particles in wood smoke too small to be filtered by the nose and upper respiratory systems. Breathing wood smoke can cause cardiovascular problems. The additional capacity and expertise requested in this offer will also be used to better characterize risk from residential outdoor burning, and identify options for possible next steps. Currently, preliminary research has identified several policies and best practices in place in other Front Range communities. Specifically, these resources will be used to:

- Using the existing body of research and data, characterize impacts of particulate matter pollution from outdoor burning, including impacts on a regional level as compared to potential impacts close to a source.
- Support the City in conducting public outreach to characterize public opinion regarding current policies and experiences, which include safety checks, information and outreach regarding impacts, and neighborhood mediation regarding neighbor disagreements.
- Support the City in forming and facilitating a workgroup to evaluate policy and best practice options to identify possible recommendations for additional policy or program implementation.

Key Outcomes:

Adding capacity for additional professional contractor support, and hourly support. will allow staff to meet Council priorities without reducing ongoing support for existing air quality programs, with the ultimate goal of reducing environmental and health effects related to air pollution.

Impact if New Position Not Funded:

If not funded, staff would add capacity to address new priorities by reducing ongoing support for existing programs such as Fugitive Dust control outreach and support for oil and gas related issues.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$40,000		\$40,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100 - General Fund	\$40,000		\$40,000